



**DESERT/MOUNTAIN SELPA
DESERT/MOUNTAIN CHARTER SELPA
COMMUNITY ADVISORY COMMITTEE (CAC) MEETING
MEETING MINUTES**

September 22, 2022
5:00 p.m. – 7:00 p.m.

CAHELP JPA
17800 Highway 18
Apple Valley, CA 92307

1.0 CALL TO ORDER

- Heidi Chavez, Program Manager Regional Services called the meeting to order at 5:12 p.m.
 - Heidi greeted those who were present in the room and those virtually attending.
 - Please note, the meeting started late due to an internet outage.

2.0 PUBLIC PARTICIPATION

The general public is encouraged to participate in the deliberation of the Community Advisory Committee (CAC). Several opportunities are available during the meeting for the CAC to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed.

- There were no members of the public present during the CAC general meeting. All parties in attendance were representing their LEA.

3.0 CONSENT ITEMS

It is recommended that the CAC consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. Consent items may be called up by any CAC Member at the meeting for clarification, discussion, or change.

- **BE IT RESOLVED** that the following Consent Items be approved as presented:
 - **3.1.1** Approve Minutes – April 21, 2022
 - A motion for approval of the meeting minutes for the CAC meeting on April 21, 2022, was made by Susan Bennis, representative from Apple Valley Unified School District.
 - A second motion for approval of the meeting minutes for the CAC meeting on April 21, 2022, was made by Diana

Robertson Ramo, parent representative from Hesperia Unified School District.

- Motion carried and approved 9/0/0

- **3.1.2 Approve Agenda – September 22, 2022**
 - A motion for approval of the agenda for the CAC meeting for September 22, 2022, was made by Evelyn Glasper, community member representative from Adelanto Elementary School District
 - A second motion for approval of the agenda for the CAC meeting on September 22, 2022, was made by Susan Bennis, representative from Apple Valley Unified School District
 - Motion carried and approved 9/0/0

4.0 REPRESENTATIVE REPORT

• 4.1 Information Items

- **4.1.1 2022-23 CAC Parent Handbook**
 - Heidi Chavez discussed the updated CAC Parent Handbook and how the handbook can be accessed using the CAHELP website.
 - Hard copies were present in the meeting materials
 - Heidi Chavez stated the handbook will also be emailed out to all those who registered for today's meeting.
 - Discussion regarding the use of the handbook and how parents can access it was held.
 - Heidi Chavez stated the handbook can be shared with their communities as a resource
 - The handbook can be accessed on the CAHELP website, <https://www.cahelp.org/> under the Parents & Students tab, Parent Resources, Community Advisory Council tab.
 - <https://www.cahelp.org/common/pages/DisplayFile.aspx?itemId=96706123>
- **4.1.2 Desert/Mountain Charter SELPA Membership Applications**
 - Heidi Chavez discussed there is one application for the D/M Charter SELPA that was submitted at the timeline in January 2022.
 - This Charter was approved by the Charter Executive Council on April 21, 2022.
 - This Charter still needs to be approved with the DM SELPA Governance Council.
 - Their next meeting is scheduled for Monday, October 17, 2022.
 - Follow up for the next meeting
- **4.1.3 2022-23 CAC Topics and Parent Survey Results**
 - Heidi Chavez presented the parent survey results which is how Teri McCollum, Chairperson and the previous SELPA Representative, Caryn de La Torre came up with the presentation topics for the 22-23 school year.
 - Topics are:

- **Sept. 22** – Then and Now: “What Your Teacher Couldn’t Tell You, and Your Kids Think They Know” a presentation on Culture Responsiveness presented by Angela Mgbeke and Athena Vernon
 - **Nov. 17** – “Social Media Awareness, Drug Trends, and School Safety.” Presented by Hesperia School Police Department. CAC will be held in Hesperia Unified School District
 - **Feb. 23** – Whole Child Supports presented by Robin McMullen. CAC will be held in Apple Valley Unified School District
 - **April 20** – Positive Behaviors in the Home presented by Jennifer Harms. CAC will be held at DM SELPA Building.
- **4.1.4 CAC Locations- Hosting Districts**
 - Heidi Chavez presented on this informational item during 4.1.3
 - **4.1.5 November 17, 2022 – Social Media Awareness, Drug Trends, and School Safety Presented by: Hesperia School Police**
 - Heidi Chavez presented on this informational item during 4.1.3
 - **4.1.6 Other items**
 - It was asked by a committee representative about the Chairperson and Secretary positions.
 - A discussion was held regarding the positions as Teri McCollum, CAC Chairperson is retiring. Caryn De La Torre, CAHELP facilitator took a position with SBCSS. Susan Bennis, has been fulfilling the role of secretary for a number of years now. Since there are many changes, we would like to open these positions up for nominating and voting at the November 17th meeting.
 - Heidi Chavez will send out the roles and responsibilities of the Chairperson and Secretary positions to the representatives we have in our listserv and to the Special Education Directors within the DM SELPA and DM Charter SELPA membership.

5.0 PRESENTATION

Presentation: *Then and Now: “What Your Teacher Couldn’t Tell You, and Your Kids Think They Know”* a presentation on cultural responsiveness

Presented by: Athena Vernon and Angela Mgbeke

6.0 MATTERS BROUGHT BY COMMUNITY

This is the time during the agenda when the SELPA CAC is again prepared to receive the comments of the public regarding items on this agenda or any school related special education issue.

When coming to the podium, the general public is requested to give their name and limit their remarks to three minutes.

Persons wishing to make complaints against CAC personnel must have filed an appropriate complaint form prior to the meeting.

When the Board goes into Closed Session, there will be no further opportunity for the general public to address the Board on items under consideration.

- No members of the public were present

7.0 ADJOURNMENT

The next regular meeting of the Desert/Mountain SELPA CAC will be held on **Thursday, November 17, 2022, from 5:00 – 7:00 p.m.** at **Hesperia District Office.**

- A motion to adjourn at 7:11 p.m. was made by Evelyn Glasper, Adelanto Elementary School District Representative.
 - A second motion for adjournment was made by Anne Laird, Leonardo daVinci Health Science Charter School.
 - Motion carried and approved 9/0/0

Individuals requiring special accommodations for disabilities are requested to contact Marysol Hurtado at (760) 955-3552, at least 24 hours prior to the date of this meeting.