

California Association of Health and Education Linked Professions
Joint Powers Authority (CAHELP JPA)
DESERT MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEETING
May 18, 2023 – 10:00 a.m.

Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AGENDA

TELECONFERENCE LOCATIONS

Aveson Global Leadership Academy – 575 W Altadena Dr, Altadena, CA 91001
Elite Academic Academy – 43414 Business Park Dr, Temecula, CA 92590
Julia Lee Performing Arts Academy – 19740 Grand Ave, Lake Elsinore, CA 92530
Leonardo Da Vinci Health Sciences Charter – 229 East Naples St, Chula Vista, CA 91911
Odyssey Charter School – 119 W Palm Ave, Altadena, CA 91001
Pasadena Rosebud Academy – 3455 N Canon Blvd, Altadena, CA 91001
Pathways to College – 9144 Third Avenue, Hesperia, CA 92345

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

Citizens are encouraged to participate in the deliberation of the Desert Mountain Charter SELPA Executive Council. Several opportunities are available during the meeting for the Council to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed. Please complete and submit a “Registration Card to Address the Desert Mountain Charter SELPA Executive Council” to the Recording Secretary and adhere to the provisions described therein.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that the May 18, 2023 Desert Mountain Charter SELPA Executive Council Meeting Agenda be approved as presented.

5.0 PUBLIC HEARINGS

5.1 Desert Mountain Charter SELPA Annual Budget Plan (ACTION)

California Education Code requires that an Annual Budget Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2023-24 Annual Budget Plan describes the revenues and expenditures for special education for all local education agencies in the Desert Mountain Charter SELPA.

5.1.1 **BE IT RESOLVED** that the Desert Mountain Charter SELPA 2023-24 Annual Budget Plan be approved as presented.

5.2 Desert Mountain Charter SELPA Annual Service Plan (ACTION)

California Education Code requires that an Annual Service Plan be approved by the CAHELP Governance Council as part of the Local Plan. The 2023-24 Annual Service Plan describes all

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special education services currently provided in the Desert Mountain Charter SELPA broken down by type, location, and level of severity.

5.2.1 **BE IT RESOLVED** that the Desert Mountain Charter SELPA 2023-24 Annual Service Plan be approved as presented.

6.0 INFORMATION/ACTION

6.1 Use of Desert Mountain Charter SELPA Low Incidence Ending Balance (**ACTION**)

The CAHELP CEO will propose the Desert Mountain Charter SELPA Low Incidence Ending Balance be used to reimburse charter LEAs for low incidence costs incurred in 2022-23.

6.1.1 **BE IT RESOLVED** that the Desert Mountain Charter SELPA Low Incidence Ending Balance be used to reimburse charter LEAs for low incidence costs incurred in 2022-23 be approved as presented.

6.2 One-year Pause of the Set-Aside Fund Contribution for Desert Mountain Charter SELPA Member LEAs (**ACTION**)

The CAHELP CEO will propose a one-year pause of the set-aside contribution for the Desert Mountain Charter SELPA member LEAs to maintain the balance of the fund.

6.2.1 **BE IT RESOLVED** that a one-year pause of the set-aside fund contribution for the Desert Mountain Charter SELPA member LEAs be approved as presented.

6.3 Proposed 2023-24 Desert Mountain Charter SELPA Budget (**ACTION**)

The annual Desert Mountain Charter SELPA budget for regional services administered by the SELPA office include the primary services provided through program specialists/regional services, X-pot, clinical counseling, SELPA regional services, and DMCC. In reviewing and approving the budgets, the Desert Mountain Charter Executive Council designates and supports the staff and operational expenses necessary to carry out the functions of the DMCS as designated in the Local Plans.

6.3.1 **BE IT RESOLVED** that the Proposed 2023-24 Desert Mountain Charter SELPA Budget be approved as presented.

6.4 Proposed 2023-24 Desert Mountain Charter SELPA Fee-for-Service Rates (**ACTION**)

Pam Bender will present the Proposed 2023-24 Desert Mountain Charter SELPA Fee-for-Service Rates.

6.4.1 **BE IT RESOLVED** that the 2023-24 Desert Mountain Charter SELPA Proposed Fee-

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For-Service Rates be approved as presented.

6.5 CAHELP JPA Governance Council Representative Fiscal Year 2023-24 (**ACTION**)

Article IV of the CAHELP JPA Bylaws specifies the CAHELP JPA Governance Council shall consist of two (2) CEO representatives from the Desert Mountain Charter SELPA. The two Desert Mountain Charter SELPA representatives will be chosen annually and will assume their roles as of July 1 of the next fiscal year. Discussion will center on the selection of these two representatives.

6.5.1 **BE IT RESOLVED** that the selection of the two representatives for the CAHELP JPA Governance Council be approved as presented.

6.6 Desert Mountain Charter SELPA Executive Council 2023-24 Schedule of Meetings (**ACTION**)

The CAHELP JPA CEO seeks approval for 2023-24 Desert Mountain Charter SELPA Executive Council Schedule of Meetings.

6.6.1 **BE IT RESOLVED** that the Desert Mountain Charter SELPA Executive Council approves the 2023-24 Desert Mountain Charter SELPA Executive Council Schedule of Meetings.

7.0 CONSENT ITEM

It is recommended that the Desert Mountain Charter SELPA Executive Council consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

7.1 **BE IT RESOLVED** that the following Consent Item be approved as presented:

7.1.1 Approve the October 20, 2022 Desert Mountain Charter SELPA Executive Council Meeting Minutes.

7.1.2 Approve the January 26, 2023 Desert Mountain Charter SELPA Executive Council Meeting Minutes.

7.1.3 Approve the March 23, 2023 Desert Mountain Charter SELPA Executive Council Meeting Minutes.

8.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

8.1 Legislative Update

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Pam Bender will provide a legislative update.

8.2 Risk Pool Contributions and Obligations to Desert Mountain Charter SELPA (DMCS)

Pam Bender will review the member Risk Pool Contributions and the member obligations to DMCS.

8.3 Learning Recovery Support and Dispute Prevention/Resolution Funding Update

Pam Bender will provide a Learning Recovery Support and Dispute Prevention/Resolution Funding update.

8.4 Compliance Updates

Pam Bender will present an update on compliance items from the California Department of Education (CDE).

9.0 INFORMATION ITEMS

9.1 Professional Learning Summary

9.2 Resolution Support Services Summary

9.3 Upcoming Professional Learning Opportunities

10.0 DESERT MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEMBERS COMMENTS / REPORTS

11.0 CEO COMMENTS

12.0 MATTERS BROUGHT BY CITIZENS

This is the time during the agenda when the Desert Mountain Charter SELPA Executive Council is again prepared to receive the comments of the public regarding items on this agenda or any school related special education issue.

When coming to the podium, citizens are requested to give their name and limit their remarks to three minutes.

Persons wishing to make complaints against Desert Mountain Charter SELPA Executive Council personnel must have filed an appropriate complaint form prior to the meeting.

When the Desert Mountain Charter SELPA Executive Council goes into Closed Session, there will be no further opportunity for citizens to address the Council on items under consideration.

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13.0 ADJOURNMENT

The next regular meeting of the Desert Mountain Charter SELPA Executive Council will be held on Thursday, October 19, 2023, at 10:00 a.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2023–24 Local Plan Submission

Local Plan Section D: Annual Budget Plan

Projected special education budget funding, revenues, and expenditures by LEAs are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services.

IMPORTANT: Adjustments to any year’s apportionment must be received by the California Department of Education (CDE) from the SELPA prior to the end of the first fiscal year (FY) following the FY to be adjusted. The CDE will consider and adjust only the information and computational factors originally established during an eligible FY, if the CDE’s review determines that they are correct. California *Education Code (EC)* Section 56048

Pursuant to *EC* Section 56195.1(2)(b)(3), each Local Plan must include the designation of an administrative entity to perform functions such as the receipt and distribution of funds. Any participating local educational agency (LEA) may perform these services. The administrative entity for a multiple LEA SELPA or an LEA that joined with a county office of education (COE) to form a SELPA, is typically identified as a responsible local agency or administrative unit. Whereas, the administrative entity for single LEA SELPA is identified as a responsible individual. Information related to the administrative entity must be included in Local Plan Section A: Contacts and Certifications.

TABLE 1

Special Education Projected Revenue Reporting (Items D-1 to D-3)

D-1. Special Education Revenue by Source

Using the fields below, identify the special education projected revenue by funding source. The total projected revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	6,936,715	86.63%
AB 602 Property Taxes	0	0.00%
Federal IDEA Part B	991,592	12.38%
Federal IDEA Part C	0	0.00%
State Infant/Toddler	0	0.00%
State Mental Health	0	0.00%
Federal Mental Health	78,953	0.99%
Other Projected Revenue	0	0.00%
Total Projected Revenue:	8,007,260	100.00%

D-2. "Other Revenue" Source Identification

Identify all revenue identified in the "Other Revenue" category above, by revenue source, that is received by the SELPA specifically for the purpose of special education, including any property taxes allocated to the SELPA pursuant to *EC* Section 2572. *EC* Section 56205(b)(1)(B)

Not applicable.

D-3. Attachment II: Distribution of Projected Special Education Revenue

Using the form template provided in **Attachment II**, complete a distribution of revenue to all LEAs participating in the SELPA by funding source.

TABLE 2

Total Projected Budget Expenditures by Object Code (Items D-4 to D-6)

D-4. Total Projected Budget by Object Code

Using the fields below, identify the special education expenditures by object code. The total expenditures and the percent of total expenditures by object code is automatically calculated.

Object Code	Amount	Percentage of Total Expenditures
Object Code 1000—Certificated Salaries	5,407,775	47.72%
Object Code 2000—Classified Salaries	1,317,844	11.63%
Object Code 3000—Employee Benefits	1,614,856	14.25%
Object Code 4000—Supplies	160,501	1.42%
Object Code 5000—Services and Operations	2,735,482	24.14%
Object Code 6000—Capital Outlay	0	0.00%
Object Code 7000—Other Outgo and Financing	96,751	0.85%
Total Projected Expenditures:	11,333,209	100.00%

D-5. Attachment III: Projected Local Educational Agency Expenditures by Object Code

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

D-6. Code 7000—Other Outgo and Financing

Include a description for the expenditures identified under object code 7000:

Object code 7000 includes the CDE approved indirect cost rate applied to allowable expenditures.

Section D: Annual Budget Plan

SELPA

Fiscal Year

TABLE 3

Federal, State, and Local Revenue Summary (Items D-7 to D-8)

D-7. Federal Categorical, State Categorical, and Local Unrestricted Funding

Using the fields below, enter the projected funding by revenue jurisdiction. The "Total Revenue From All Sources" and the "Percentage of Total Funding" fields are automatically calculated.

Revenue Source	Amount	Percentage of Total Funding
Projected State Special Education Revenue	<input type="text" value="6,936,715"/>	61.21%
Projected Federal Revenue	<input type="text" value="1,070,545"/>	9.45%
Local Contribution	<input type="text" value="3,325,949"/>	29.35%
Total Revenue from all Sources:	11,333,209	100.00%

D-8. Attachment IV: Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

Using the CDE-approved template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

D-9. Special Education Local Plan Area Allocation Plan

- a. Describe the SELPA's allocation plan, including the process or procedure for allocating special education apportionments, including funds allocated to the RLA/AU/responsible person pursuant to *EC* Section 56205(b)(1)(A).

The Desert Mountain Charter SELPA special education revenue distribution model combines CDE certified state AB 602 funding and federal funding to calculate an equalized funding rate. Member LEA certified ADA is multiplied by the equalized rate to calculate LEA apportionments. The allocation plan allows off-the-top adjustments for program specialists, administrative costs, risk and set-aside pools, purchased services, and other governance approved service and support fees. Some funding is retained at the Charter SELPA to centralize services and increase capacity.

- b. YES NO

If the allocation plan specifies that funds will be apportioned to the RLA/AU/AE, or to the SELPA administrator (for single LEA SELPAs), the administrator of the SELPA, upon receipt, distributes the funds in accordance with the method adopted pursuant to *EC* Section

Section D: Annual Budget Plan

SELPA

Fiscal Year

56195.7(i). This allocation plan was approved according to the SELPA's local policymaking process and is consistent with SELPA's summarized policy statement identified in Local Plan Section B: Governance and Administration item B-4. If the response is "NO," then either Section D should be edited, or Section B must be amended according to the SELPA's adopted policy making process, and resubmitted to the COE and CDE for approval.

Section D: Annual Budget Plan

SELPA Desert Mountain Charter SELPA 3651

Fiscal Year 2023–24

TABLE 4

Special Education Local Plan Area Expenditures (Items D-10 to D-11)

D-10. Regionalized Operations Budget

Using the fields below, identify the total operating expenditures projected for the SELPA, exclusively. Expenditure line items are according SACS object codes. Include the projected amount budgeted for the SELPA's exclusive use. The "Percent of Total" expenses is automatically calculated. NOTE: Table 4 does not include district LEA, charter LEA, or COE LEA expenditures, there is no Attachment to be completed for Table 4.

Accounting Categories and Codes	Amount	Percentage of Total
Object Code 1000—Certificated Salaries	251,522	35.63%
Object Code 2000—Classified Salaries	178,068	25.22%
Object Code 3000—Employee Benefits	174,971	24.79%
Object Code 4000—Supplies	6,108	0.87%
Object Code 5000—Services and Operations	39,952	5.66%
Object Code 6000—Capital Outlay	0	0.00%
Object Code 7000—Other Outgo and Financing	55,303	7.83%
Total Projected Operating Expenditures:	705,924	100.00%

D-11. Object Code 7000 --Other Outgo and Financing Description

Include a description of the expenditures identified under "Object Code 7000—Other Outgo and Financing" by SACS codes. See Local Plan Guidelines for examples of possible entries.

Object code 7000 includes the CDE approved indirect cost rate applied to allowable expenditures.

SELPA

Fiscal Year

TABLE 5

Supplemental Aids and Services and Students with Low Incidence Disabilities (D-12 to D-15)

The standardized account code structure (SACS), goal 5760 is defined as "Special Education, Ages 5–22." Students with a low incidence (LI) disability are classified severely disabled. The LEA may elect to have locally defined goals to separate low-incidence disabilities from other severe disabilities to identify these costs locally.

D-12. Defined Goals for Students with LI Disabilities

Does the SELPA, including all LEAs participating in the SELPA, use locally defined goals to separate low-incidence disabilities from other severe disabilities?

YES NO

If "No," describe how the SELPA identifies expenditures for low-incidence disabilities as required by *EC* Section 56205(b)(1)(D)?

Member charters use restricted classes in the schools' accounting system or other unique identifiers to segregate low incidence expenditures. The Charter SELPA uses a unique management code to segregate low incidence expenditures. Low incidence funds are apportioned to the SELPA, and members are reimbursed for low incidence related costs upon providing an invoice and supporting documentation to the Charter SELPA.

D-13. Total Projected Expenditures for Supplemental Aids and Services in the Regular Classroom and for Students with LI Disabilities

Enter the projected expenditures budgeted for Supplemental Aids and Services (SAS) disabilities in the regular education classroom.

D-14. Total Projected Expenditures for Students with LI Disabilities

Enter the total projected expenditures budgeted for students with LI disabilities.

D-15. Attachment V: Projected Expenditures by LEA for SAS Provided to Students with Exceptional Needs in the Regular Classroom and Students with LI Disabilities

Using the current CDE-approved template provided for Attachment V, enter the SELPA's projected funding allocations to each LEA for the provision of SAS to students with exceptional needs placed in the regular classroom setting and for those who are identified with LI disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5.

Special Education Local Plan Area (SELPA) Local Plan

SELPA **DESERT MOUNTAIN CHARTER SELPA 3651**

Fiscal Year **2023–24**

LOCAL PLAN
Section E: Annual Service Plan
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2023–24 Local Plan Annual Submission

Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.

- 330–Specialized Academic Instruction/
Specially Designed Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.

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210–Family Training, Counseling, Home Visits (Ages 0-2 only)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

220–Medical (Ages 0-2 only)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

230–Nutrition (Ages 0-2 only)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

240–Service Coordination (Ages 0-2 only)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

250–Special Instruction (Ages 0-2 only)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

260–Special Education Aide (Ages 0-2 only)

Service is Not Currently Provided

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

270–Respite Care (Ages 0-2 only)

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

340–Intensive Individual Instruction

Provide a detailed description of the services to be provided under this code.

350–Individual and Small Group Instruction

Provide a detailed description of the services to be provided under this code.

415–Speech and Language

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

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425–Adapted Physical Education

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports and rhythms, for strength development and fitness, suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.

435–Health and Nursing: Specialized
Physical Health Care

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school. Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, neutralizer treatments, insulin administration, and glucose testing.

436–Health and Nursing: Other

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual consulting, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.

445–Assistive Technology

Service is Not Currently Provided

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Provide a detailed description of the services to be provided under this code.

Any specified training or technical support for the incorporation of assistive devices adapted computer technology, or specialized media with the educational programs to improve access for students. The term included a functional analysis of the student's needs for assistive technology, selecting, designing, fitting, customizing, or repairing appropriate devices, coordinating services with assistive technology devices, training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services.

450–Occupational Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American occupational Therapy Certification Board.

460–Physical Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.

510–Individual Counseling

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects are education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.

515–Counseling and Guidance

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intra personal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training and assistance to special education students supervised by staff credentialed to service special education students. These services are expected to supplement the regular guidance and counseling program.

520–Parent Counseling

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.

525–Social Worker

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability. group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement

Section E: Annual Service Plan

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530–Psychological

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP. Includes interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about the child's behavior and conditions related to learning, and planning programs of individual or group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.

535–Behavior Intervention

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.

540–Day Treatment

Provide a detailed description of the services to be provided under this code.

Structured education, training, and support services to address the student's mental health needs.

545–Residential Treatment

Provide a detailed description of the services to be provided under this code.

A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.

610–Specialized Service for Low Incidence Disabilities

Service is Not Currently Provided

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, heard of hearing (HH), or deaf-blind (DB). Typically, services are provided in an education setting by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parent as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.

710–Specialized Deaf and Hard of Hearing *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services, adapting curricula, methods, and the learning environment. and special consultation to students, parents, teachers, and other school personnel.

715–Interpreter *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals whose communication is normally sign language, by a qualified sign language interpreter.

720–Audiological *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact, infrequent contacts considered assistance and would not be included.

725–Specialized Vision *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision, curriculum modifications necessary to meet the student's

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educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing, and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff and others and collaboration with the student's classroom teacher.

730–Orientation and Mobility

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requirement such services according to an IEP.

735–Braille Transcription

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency

740–Specialized Orthopedic

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Specially designed instruction related to the unique needs of students with orthopedic disabilities including specialized materials and equipment.

745–Reading

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Based on the need of the child, coordinated by the LEA.

750–Note Taking

Service is Not Currently Provided

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Provide a detailed description of the services to be provided under this code.

Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.

755–Transcription

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything needed for instruction.

760–Recreation Service, Including
Therapeutic Recreation

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities and when possible and appropriate facilitate the pupil's integration into general recreation programs.

820–College Awareness

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including but not limited to, career course prerequisites admission eligibility and financial aid.

830–Vocational Assessment, Counseling,
Guidance, and Career Assessment

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment This includes career counseling

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840–Career Awareness

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

850–Work Experience Education

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

855–Job Coaching

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

860–Mentoring

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

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865–Agency Linkages (referral and placement)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act(supplemental security income).

870–Travel and Mobility Training

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Based on needs of the child, coordinated by the LEA.

890–Other Transition Services

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

900–Other Related Service

Pursuant to Title 5 of the *California Code of Regulations (5 CCR) 3051.24*, "other related services" not identified in sections 5 CCR sections 3051.1 through 3051.23 must be provided only by staff who possess a license to perform the service issued by an entity within the Department of Consumer Affairs or another state licensing office; or by staff who hold an credential issued by the California Commission on Teacher Credentialing authorizing the service. If code 900 is used, include the information below. Users may select the "+" and "-" buttons to add or delete responses.



Description of the "Other Related Service"

SPECIAL TRANSPORTATION

Qualifications of the Provider Delivering "Other Related Service"

Code 900 is used to indicate Special Transportation for students with disabilities as

Section E: Annual Service Plan

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indicated on the IEP.



Description of the “Other Related Service”

[Empty text box for description of the “Other Related Service”]

Qualifications of the Provider Delivering “Other Related Service”

[Empty text box for qualifications of the provider]

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

LOCAL PLAN
Attachments
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2023–24 Local Plan Submission

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Attachment I

SELPA:

Fiscal Year:

Attachment I—Local Educational Agency Listing

Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the Local Plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a Local Plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

In the table below, enter the CDE issued CDS code and the official name as listed in the California School Directory <https://www.cde.ca.gov/SchoolDirectory/> for each COE, District, Joint Powers Authority (JPA), and SELPA participating in the Local Plan and receiving a special education funding allocation for services and programs provided to students with disabilities.

To Add or Delete Rows:

To add or delete table rows, select the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each of the tables in Attachments II through VI. Users must manually enter LEA information in Attachment VII.

LEA Membership Changes:

If an LEA was previously reported to the CDE in fiscal year 2021–22 or 2022–23 and there is a change in SELPA membership, **DO NOT DELETE** the entry. Instead, under the "LEA Status" column, select the drop-down menu and choose the applicable status option for the LEA membership change.

SELPA County/District/School Codes

- If a SELPA does not have a CDS code, then the associated fields should be left blank. NOTE: If a CDS code section begins with a "0," the zero will not appear in the user's entry.
- If a SELPA does not have a complete CDS code, then leave the associated district and school code blank.
- If a SELPA is not a charter LEA, then leave the associated charter code blank.

Attachment I

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Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	1	36	67678	137547	1945	Allegiance STEAM Academy	Callie	Moreno	(626) 376-5230	callie.moreno@asathrive.org	<input type="text" value="Previously Reported"/>
	2	36	67710	141952		Allegiance STEAM Academy Fontana	Callie	Moreno	(626) 376-5230	callie.moreno@asathrive.org	<input type="text" value="Previously Reported"/>
	3	36	67876	107730	677	ASA Charter	Dale	Betts	(909) 475-3322	daleb@asacharterschool.com	<input type="text" value="Previously Reported"/>
	4	19	64881	113464	487	Aveson Global Leadership Academy	Kelly	Jung	(626) 797-1438	kellyjung@aveson.org	<input type="text" value="Previously Reported"/>
	5	19	64881	113472	848	Aveson School of Leaders	Kelly	Jung	(626) 797-1438	kellyjung@aveson.org	<input type="text" value="Previously Reported"/>
	6	13	63123	118455	1030	Ballington Academy	Doreen	Mulz	(760) 353-0140	dmulz@voa-swcal.org	<input type="text" value="Previously Reported"/>
	7	36	10363	6111918	1522	Desert Trails Preparatory Academy	Debra	Tarver	(760) 536-7680	debbie.tarver@dtacademy.com	<input type="text" value="Previously Reported"/>
	8	36	75051	136960	1923	Elite Academic Academy	Jennifer	Edick	(866) 354-8302	jedick@eliteacademic.com	<input type="text" value="Previously Reported"/>
	9	36	75044	116707	971	Encore Charter School	St. Claire	Adriaan	(760) 949-2036	sadriaan@encorehighschool.com	<input type="text" value="Previously Reported"/>
	10	33	10330	137851	1988	Julia Lee Performing Arts Academy	Hannah	Morales	(951) 638-4302	hmorales@jlpaaschool.org	<input type="text" value="Previously Reported"/>
	11	36	75044	118059	1034	Laverne Elementary Preparatory Academy	Debra	Tarver	(760) 948-4333	debbie.tarver@lepacademy.com	<input type="text" value="Previously Reported"/>
	12	37	68023	119594	1082	Leonardo da Vinci Health Sciences Charter	Anne	Laird	(619) 420-0066	anne.laird@davinicharter.org	<input type="text" value="Previously Reported"/>

Attachment I

SELPA: Desert Mountain Charter SELPA 3651

Fiscal Year: 2023–24

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	13	19	10199	6116883	249	Odyssey Charter School	Chasityflame	Price	(626) 229-0993	chasityflamep@ocsmail.org	Previously Reported
	14	19	64881	136945	1921	OCS South	Chasityflame	Price	(626) 229-0993	chasityflamep@ocsmail.org	Previously Reported
	15	15	64881	113894	857	Pasadena Rosebud Academy	LaTonya	Thomas	(626) 797-7704	latonya.thomas@rosebudacademy.c	Previously Reported
	16	36	75044	112441	801	Pathways to College	LaTonya	Thomas	(626) 797-7704	latonya.thomas@rosebudacademy.c	Previously Reported
	17	36	67587	128462	1520	Taylion High Desert Academy	Brenda	Congo	(760) 246-0088	brenda.congo@taylion.com	Previously Reported
	18	36	75051	138107	1975	Virtual Prep Academy EAA	Malia	Lovell	(626) 755-5873	mlovell@vpreplucre.org	Previously Reported
	19	36	10363			DM Charter SELPA	Pamela	Bender	(760) 955-3556	pamela.bender@cahelp.org	Previously Reported

Attachment II

SELPA: Desert Mountain Charter SELPA 3651

Fiscal Year: 2023–24

Each SELPA must adhere to requirements for developing and reporting special education budget revenue and expenditures. The following excerpt is taken from California School Accounting Manual (CSAM): Procedure 755 Special Education on page 755-1 and included to assist the SELPA with completing Section D: Annual Budget Plan information for each LEA participating in the SELPA's Local Plan.

Special education budgets are complex and are of great interest to the public, both locally and statewide. *EC* Section 56205(b)(1) requires that a special education budget shall identify particular elements. Identification of the following elements is facilitated by the standardized account code structure (SACS):

1. Apportionment received by the LEA in accordance with the allocation plan adopted by the SELPA. (The apportionment is tracked in SACS in the resource field in combination with the revenue code in the object field.)
2. Administrative costs of the plan. (These costs are tracked in the function field.)
3. Costs of special education services to pupils with severe disabilities and low-incidence disabilities. (This population is identified by the goal field.)
4. Costs of special education services to pupils with nonsevere disabilities. (This population is identified by the goal field.)
5. Costs of supplemental aids and services provided to meet the individual needs of pupils placed in regular education classrooms and environments. (Costs of these aids and services are tracked in the function field.)
6. Costs of regionalized operations and services and direct instructional support by program specialists in accordance with Part 30, Chapter 7.2, Article 6, of the California *EC*, Program Specialists and Administration of Regionalized Operations and Services. (These costs are tracked in the goal field for regionalized operations and in the function field for instructional services.)
7. Use of property taxes allocated to the SELPA pursuant to *EC* Section 2572. (Property taxes allocated to the SELPA are tracked in the resource field and identified by a revenue code in the object field.)

Attachment II

SELPA:

Fiscal Year:

Attachment II—Projected Special Education Revenue by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 1.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
1	Allegiance STEAM Academy	642,111	0	0	136,371	0	0	0	0	778,482
2	Allegiance STEAM Academy Fontana	151,298	0	0	48,131	0	0	0	0	199,429
3	ASA Charter	182,029	0	0	35,096	0	0	0	0	217,125
4	Aveson Global Leadership Academy	163,327	0	0	43,117	0	0	0	0	206,444
5	Aveson School of Leaders	249,623	0	0	40,109	0	0	0	0	289,732
6	Ballington Academy	159,920	0	0	28,076	0	0	0	0	187,996
7	Desert Trails Preparatory Academy	389,644	0	0	32,087	0	0	0	0	421,731
8	Elite Academic Academy	653,930	0	0	83,227	0	0	0	0	737,157

Attachment II

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
9	Encore Charter School	462,222	0	0	86,235	0	0	0	0	548,457
10	Julia Lee Performing Arts Academy	286,941	0	0	58,158	0	0	0	0	345,099
11	Laverne Elementary Preparatory Academy	415,086	0	0	31,085	0	0	0	0	446,171
12	Leonardo da Vinci Health Sciences Charter	177,213	0	0	28,076	0	0	0	0	205,289
13	Odyssey Charter School	310,831	0	0	67,183	0	0	0	0	378,014
14	OCS South	225,217	0	0	45,123	0	0	0	0	270,340
15	Pasadena Rosebud Academy	116,903	0	0	14,038	0	0	0	0	130,941
16	Pathways to College	227,550	0	0	50,137	0	0	0	0	277,687
17	Taylion High Desert Academy	428,040	0	0	73,211	0	0	0	0	501,251
18	Virtual Prep Academy EAA	385,955	0	0	77,210	0	0	0	0	463,165

Attachment II

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, <i>and</i> SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
19	DM Charter SELPA	1,308,875	0	0	14,922	0	0	78,953	0	1,402,750
Totals:		6,936,715	0	0	991,592	0	0	78,953	0	8,007,260

Attachment III

SELPA: Desert Mountain Charter SELPA 3651

Fiscal Year: 2023–24

Attachment III—Projected Expenditures by Object Code by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2 . NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 2.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
1	Allegiance STEAM Academy	410,958	102,700	111,995	2,000	159,222	0	0	786,875
2	Allegiance STEAM Academy Fontana	132,050	0	27,136	0	48,131	0	0	207,317
3	ASA Charter	86,350	21,600	26,952	0	56,223	0	0	191,125
4	Aveson Global Leadership Academy	427,955	118,323	71,975	9,000	101,927	0	0	729,180
5	Aveson School of Leaders	403,696	96,750	85,023	9,000	204,025	0	0	798,494
6	Ballington Academy	72,261	29,543	5,342	0	79,651	0	0	186,797
7	Desert Trails Preparatory Academy	250,863	88,365	99,273	3,224	58,148	0	0	499,873
8	Elite Academic Academy	304,760	48,307	81,655	0	336,331	0	0	771,053
9	Encore Charter School	505,437	174,158	262,550	13,278	144,415	0	0	1,099,838

Attachment III

SELPA: Desert Mountain Charter SELPA 3651

Fiscal Year: 2023–24

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
10	Julia Lee Performing Arts Academy	145,416	15,793	42,529	0	207,517	0	0	411,255
11	Laverne Elementary Preparatory Academy	145,806	37,500	40,647	6,015	186,976	0	0	416,944
12	Leonardo da Vinci Health Sciences Charter	0	0	0	0	217,289	0	0	217,289
13	Odyssey Charter School	582,724	143,208	108,890	23,730	24,767	0	0	883,319
14	OCS South	441,361	123,120	84,672	38,798	42,930	0	0	730,881
15	Pasadena Rosebud Academy	63,000	13,000	13,500	10,500	50,000	0	0	150,000
16	Pathways to College	211,525	24,843	54,479	6,678	36,025	0	0	333,550
17	Taylion High Desert Academy	373,028	0	105,122	5,000	110,000	0	29,658	622,808
18	Virtual Prep Academy EAA	519,650	0	137,540	0	202,210	0	0	859,400
19	DM Charter SELPA	330,935	280,634	255,576	33,278	469,695	0	67,093	1,437,211
Totals:		5,407,775	1,317,844	1,614,856	160,501	2,735,482	0	96,751	11,333,209

Attachment IV

SELPA:

Fiscal Year:

Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue received by each funding source. Information provided must be consistent with revenues identified in Section D, Table 3. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 3.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
1	Allegiance STEAM Academy	136,371	12.74%	642,111	9.26%	0	778,482
2	Allegiance STEAM Academy Fontana	48,131	4.50%	151,298	2.18%	0	199,429
3	ASA Charter	35,096	3.28%	182,029	2.62%	0	217,125
4	Aveson Global Leadership Academy	43,117	4.03%	163,327	2.35%	0	206,444
5	Aveson School of Leaders	40,109	3.75%	249,623	3.60%	0	289,732
6	Ballington Academy	28,076	2.62%	159,920	2.31%	0	187,996
7	Desert Trails Preparatory Academy	32,087	3.00%	389,644	5.62%	0	421,731
8	Elite Academic Academy	83,227	7.77%	653,930	9.43%	0	737,157
9	Encore Charter School	86,235	8.06%	462,222	6.66%	0	548,457

Attachment IV

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
10	Julia Lee Performing Arts Academy	58,158	5.43%	286,941	4.14%	0	345,099
11	Laverne Elementary Preparatory Academy	31,085	2.90%	415,086	5.98%	0	446,171
12	Leonardo da Vinci Health Sciences Charter	28,076	2.62%	177,213	2.55%	0	205,289
13	Odyssey Charter School	67,183	6.28%	310,831	4.48%	0	378,014
14	OCS South	45,123	4.21%	225,217	3.25%	0	270,340
15	Pasadena Rosebud Academy	14,038	1.31%	116,903	1.69%	0	130,941
16	Pathways to College	50,137	4.68%	227,550	3.28%	0	277,687
17	Taylion High Desert Academy	73,211	6.84%	428,040	6.17%	0	501,251
18	Virtual Prep Academy EAA	77,210	7.21%	385,955	5.56%	0	463,165
19	DM Charter SELPA	93,875	8.77%	1,308,875	18.87%	0	1,402,750
Totals:		1,070,545	100.00%	6,936,715	100.00%	0	8,007,260

Attachment V

SELPA: Desert Mountain Charter SELPA 3651

Fiscal Year: 2023–24

Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 5.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
1	Allegiance STEAM Academy	495,000	60,000
2	Allegiance STEAM Academy Fontana	150,000	15,000
3	ASA Charter	191,125	0
4	Aveson Global Leadership Academy	8,258	0
5	Aveson School of Leaders	5,795	0
6	Ballington Academy	0	0
7	Desert Trails Preparatory Academy	499,873	0
8	Elite Academic Academy	253,104	4,800
9	Encore Charter School	0	0

Attachment V

SELPA: Desert Mountain Charter SELPA 3651

Fiscal Year: 2023–24

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
10	Julia Lee Performing Arts Academy	0	0
11	Laverne Elementary Preparatory Academy	416,944	0
12	Leonardo da Vinci Health Sciences Charter	0	0
13	Odyssey Charter School	0	0
14	OCS South	0	0
15	Pasadena Rosebud Academy	25,000	0
16	Pathways to College	333,550	0
17	Taylion High Desert Academy	0	0
18	Virtual Prep Academy EAA	0	0
19	DM Charter SELPA	0	56,732
Totals:		2,378,649	136,532

**Attachment VI
must be
completed
using the CDE
approved
Microsoft Excel
Template**

Attachment VII

SELPA:

Fiscal Year:

Attachment VII—Special Education Local Plan Area Membership Transfers and Mergers (to and from the SELPA)

Educational programs and services already in operation may not be transferred to another LEA unless all provisions of *EC* Section 56207 have been met by the SELPA as demonstrated by the completion and submission of Attachment VII. The effective date of the transfer must not be prior to the July 1 of the second fiscal year after the date the sending or receiving SELPA informed the other agency and the governing body of multiple LEA SELPAs or the responsible individual of single LEA SELPAs notified the other agency, unless both the sending and receiving SELPA unanimously agree the transfer date will take effect on the July 1 of the first fiscal year following the notification date.

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
Allegiance STEAM Academy Fontana		Delete This Row							<input type="text"/>

DO NOT
DISTRIBUTE

DMCS Low Incidence Fund
Resource 6500 - Management DCLI

OBJECT DESCRIPTION	OBJECT CODE	2021-22 ACTUALS	2022-23 ESTIMATED	2023-24 PROPOSED
ST APPORTIONMENTS-CURR YR	8311	59,418	59,417	81,780
TOTAL 8000		59,418	59,417	81,780
FURNITURE & EQUIPMENT < \$500	4320	-	500	500
COMP EQUIP/SOFTWARE/EXP < \$500	4340	-	4,000	4,000
MATERIALS & SUPPLIES < \$500	4350	-	300	300
FURNITURE & EQUIPMENT > \$499	4420	-	16,000	16,000
MATERIALS & SUPPLIES > \$499	4450	700	3,000	3,000
TOTAL 4000		700	23,800	23,800
SUB-AGREEMENTS FOR SERVICES	5110	-	25,000	25,142
PROF/CONSULTING/OPERATING EXP	5810	150	7,790	7,790
COMP LICENSES & SUBSCRIPTIONS	5840	-	-	-
TOTAL 5000		150	32,790	32,932
INDIRECT COSTS - TRF OUT	7312	67	2,827	2,685
TOTAL 7000		67	2,827	2,685
REVENUE		59,418	59,417	81,780
EXPENSE		917	59,417	59,417
REVENUE LESS EXPENSE		58,501	(0)	22,363
BEGINNING BALANCE		60,293	118,794	118,793
ENDING BALANCE		118,794	118,793	141,156

			3601		
			Total		703

0113464	19648810113464	Aveson Global Leadership Academy	3651	Desert/Mountain Charter	1
0113472	19648810113472	Aveson School of Leaders	3651	Desert/Mountain Charter	4
0113894	19648810113894	Pasadena Rosebud Academy	3651	Desert/Mountain Charter	1
0116707	36750440116707	Encore Jr./Sr. High School for the Performing and Visual Arts	3651	Desert/Mountain Charter	4
0118059	36750440118059	LaVerne Elementary Preparatory Academy	3651	Desert/Mountain Charter	1
0136960	36750510136960	Elite Academic Academy - Lucerne	3651	Desert/Mountain Charter	3
0137547	36676780137547	Allegiance STEAM Academy - Thrive	3651	Desert/Mountain Charter	3
0138107	36750510138107	Virtual Preparatory Academy at Lucerne	3651	Desert/Mountain Charter	1
3610363	36103630000000	San Bernardino County Office of Education	3651	Desert/Mountain Charter	4
6111918	36103636111918	Desert Trails Preparatory Academy	3651	Desert/Mountain Charter	1
6116883	19101996116883	Odyssey Charter	3651	Desert/Mountain Charter	1
			3651		
			Total		24

Halena

From: Marina Gallegos <Marina.Gallegos@cahelp.org>
Sent: Monday, March 6, 2023 8:24 AM
To: Halena Le <HLe@cde.ca.gov>
Subject: [EXTERNAL] LI Count for 2022-23 P1 Certification

CAUTION! This email originated from outside the California Department of Education. Be careful of links and attachments.

Good morning,

Are you be able to give me the low incidence counts by LEA that were used for the 2/17/2023 certification for the Desert Mountain SELPA and the Desert Mountain Charter SELPA?

Thank you,

Reported on 2023-24 Annual Budget Plan

Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities.

Supplementary aids and services means aids, services, and other supports that are provided in regular education classes, other education-related settings, and in extracurricular and nonacademic settings, to enable children with disabilities to be educated with nondisabled children to the maximum extent appropriate in accordance with 300.114 through 300.116.

	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI (blindness, deafness, hard of hearing, orthopedic impairments)
Allegiance STEAM Academy	495,000	60,000
Allegiance STEAM Academy Fontana	150,000	15,000
ASA Charter School	191,125	-
Aveson Global Leadership Academy	8,258	-
Aveson School of Leaders	5,795	-
Ballington Academy	-	-
Desert Trails Preparatory Academy	499,873	-
Elite Academic Academy Lucerne	253,104	4,800
Encore - Hesperia	-	-
Julia Lee Performing Arts Academy	-	-
Laverne Elementary Preparatory Academy	416,944	-
Leonardo da Vinci Health Sciences Charter	-	-
Odyssey Charter School	-	-
Odyssey Charter School South	-	-
Pasadena Rosebud Academy	25,000	-
Pathways to College	333,550	-
Taylion High Desert Academy	-	-
Virtual Prep Academy Lucerne	-	-
DM Charter SELPA/DM County Operated	-	56,732
Total	2,378,649	136,532

DM CHARTER SELPA SET ASIDE
 RESOURCE 6500 MANAGEMENT DCSA

	A	B	D	F
1	OBJECT DESCRIPTION	OBJECT CODE	2021-22 ACTUALS	2022-23 ESTIMATED
2	ST APPORTIONMENTS-CURR YR	8311	172,672	-
3	ST APPORTIONMENTS-PRIOR YR	8319	-	-
4	TOTAL 8000		172,672	-
5				
6	SUB-AGREEMENTS FOR SERVICES	5110	-	75,000
7	PROF/CONSULTING/OPERATING EXP	5810	-	-
8	TOTAL 5000		-	75,000
9				
10	INDIRECT COSTS - TRF OUT	7312	-	-
11	TOTAL 7000		-	-
12				
13	REVENUE		172,672	-
14	EXPENSE		-	75,000
15	REVENUE LESS EXPENSE		172,672	(75,000)
16	BEGINNING BALANCE		642,020	814,692
17	ENDING BALANCE		814,692	739,692

Desert Mountain Charter SELPA

Primary Funding Sources

Contract/Grant Funding

- ◆ Department of Behavioral Health
- ◆ Prevention and Intervention Contracts
- ◆ Federal Mental Health ADA

State Revenue

- ◆ AB 114 Mental Health
- ◆ AB 602 Out-of-Home
- ◆ AB 602 Program Specialist/Regionalized Services-Administrative
- AB 602 Risk Pool Fund
- AB 602 Set-Aside Pool

Fee-for-Service/Other Fees

- ◆ DM SELPA Related Services FFS

San Bernardino County Superintendent of Schools
2023-24 Budget Proposal
Budget Assumptions

- ♦ Assume mental health state and federal funding will continue to flow to the SELPAs by way of apportionment, grant award, JPA agreement, local plan, or MOU
- ♦ 4% COLA on salary
- ♦ Funded step and column
- ♦ 5% increase on medical, dental, vision, and life insurance
- ♦ Assume medical opt-out
- ♦ Employer paid statutory rates

Medicare	1.45%
SUI	0.20%
WC	2.63%
STRS	19.10%
PERS	27.00%
- ♦ Information Technology user fee \$2,705 per FTE / email only \$123 per FTE
- ♦ Indirect Cost Rate 8.5%

California Association of Health and Education Linked Professions

2022-23 Second Interim

Program	Revenue	Expense	Revenue Less Expense	Beginning Balance	Projected Ending Balance June 30
CAHELP JPA	\$ 2,995,055	\$ 2,995,055	\$ -	\$ -	\$ -
Spirit River Complex	\$ 473,421	\$ 473,421	\$ -	\$ -	\$ -
DM SELPA	\$ 80,260,943	\$ 88,914,243	\$ (8,653,300)	\$ 21,849,317	\$ 13,196,017
DM Charter SELPA	\$ 7,164,065	\$ 7,768,813	\$ (604,748)	\$ 2,416,281	\$ 1,811,533
DM Children's Center	\$ 29,536,732	\$ 28,891,005	\$ 645,727	\$ 10,773,554	\$ 11,419,281
Total	\$ 120,430,216	\$ 129,042,537	\$ (8,612,321)	\$ 35,039,152	\$ 26,426,831

2023-24 Budget Proposal

Program	Revenue	Expense	Revenue Less Expense	Beginning Balance	Projected Ending Balance June 30
CAHELP JPA	\$ 3,281,769	\$ 3,281,769	\$ -	\$ -	\$ -
Spirit River Complex	\$ 428,533	\$ 428,533	\$ -	\$ -	\$ -
DM SELPA	\$ 78,691,858	\$ 79,360,456	\$ (668,598)	\$ 13,196,017	\$ 12,527,419
DM Charter SELPA	\$ 8,434,919	\$ 8,492,720	\$ (57,801)	\$ 1,811,533	\$ 1,753,732
DM Children's Center	\$ 29,994,553	\$ 33,120,213	\$ (3,125,660)	\$ 11,419,281	\$ 8,293,621
Total	\$ 120,831,632	\$ 124,683,691	\$ (3,852,059)	\$ 26,426,831	\$ 22,574,772

DESERT MOUNTAIN CHARTER SELPA
2023-24 BUDGET PROPOSAL

<u>RANGE</u>	<u>DESCRIPTION</u>	<u>2021-22</u> <u>ACTUALS</u>	<u>2022-23</u> <u>ESTIMATED</u> <u>ACTUALS</u>	<u>2023-24</u> <u>PROPOSED</u>	<u>RATIO</u> <u>PROPOSED</u>
8100-8299	FEDERAL REVENUE	1,191,648	932,368	1,069,581	12.68%
8300-8599	OTHER STATE REVENUE	5,936,432	6,317,143	7,457,641	88.41%
8980-8999	REVENUE CONTRIBUTIONS	(62,825)	(85,446)	(92,303)	-1.09%
		<u>7,065,255</u>	<u>7,164,065</u>	<u>8,434,919</u>	100.00%
1000-1999	CERTIFICATED SALARY	267,057	319,256	330,935	3.90%
2000-2999	CLASSIFIED SALARY	238,831	378,825	416,115	4.90%
3000-3999	EMPLOYEE BENEFIT	204,457	295,817	313,768	3.69%
4000-4999	BOOKS AND SUPPLIES	13,988	39,128	35,503	0.42%
5000-5999	SERVICES AND OPERATING	440,005	634,465	816,379	9.61%
6000-6999	CAPITAL OUTLAY	-	-	-	0.00%
7211	PASS THROUGH GRANTS TO DISTRICT:	1,050,263	1,184,870	975,706	11.49%
7221	TRANSFERS OF APPORTIONMENTS	3,881,004	4,829,027	5,517,594	64.97%
7312	INDIRECT COSTS	51,992	87,425	86,720	1.02%
	TOTAL	<u>6,147,597</u>	<u>7,768,813</u>	<u>8,492,720</u>	100.00%
	REVENUE	7,065,255	7,164,065	8,434,919	
	EXPENSE	6,147,597	7,768,813	8,492,720	
	REVENUE LESS EXPENSE	917,657	(604,748)	(57,801)	
	BEGINNING BALANCE	1,498,624	2,416,281	1,811,533	
	ENDING BALANCE	2,416,281	1,811,533	1,753,732	

DESERT MOUNTAIN CHARTER SELPA
2023-24 BUDGET PROPOSAL BY PROGRAM

PROGRAM DESCRIPTION	MGMT CODE	BEGINNING BALANCE	2021-22 ACTUAL REVENUE	2021-22 ACTUAL EXPENSE	ACTUAL ENDING BALANCE	2022-23 ESTIMATED REVENUE	2022-23 ESTIMATED EXPENSE	2022-23 ESTIMATED ENDING BALANCE	2023-24 PROPOSED REVENUE	2023-24 PROPOSED EXPENSE	2023-24 PROPOSED ENDING BALANCE
PROGRAM SPECIALIST/REGIONAL SERVICES	DCPS	340,975	563,367	460,217	444,125	603,224	636,978	410,370	731,615	728,283	413,703
RISK POOL	DCRP	455,337	269,135	306,864	417,608	286,523	327,549	376,582	347,507	332,664	391,425
SET-ASIDE POOL	DCSA	642,020	172,672	-	814,692	-	75,000	739,692	-	75,000	664,692
LOW INCIDENCE FUND	DCLI	60,293	59,418	917	118,794	59,417	59,417	118,793	81,780	59,417	141,156
OUT-OF-HOME CARE	DCOH	-	-	-	-	-	-	-	147,973	147,973	-
ALTERNATE DISPUTE RESOLUTION	DCAD	-	30,758	30,758	-	22,688	22,688	0	14,922	14,922	0
ALTERNATE DISPUTE RESOLUTION COVID-19	DCCD	-	31,674	31,674	-	19,211	19,211	(0)	-	-	(0)
MENTAL HEALTH ADA	DCMH	-	78,953	78,953	-	78,953	78,953	0	78,953	78,953	(0)
SPED MENTAL HEALTH	DCMH	-	453,505	298,029	155,476	453,506	466,327	142,655	562,209	562,209	142,655
ARP LOCAL ASSISTANCE ENTITLEMENTS	DC05	-	238,756	238,756	-	-	-	-	-	-	-
LOCAL ASSISTANCE ENTITLEMENTS	DC10	-	811,507	811,507	-	811,516	811,516	-	975,706	975,706	-
AB602 PASS-THROUGH	DC29	-	3,849,752	3,849,752	-	4,455,673	4,455,673	-	5,517,594	5,517,594	-
TOTAL		1,498,624	7,065,255	6,147,597	2,416,281	7,164,065	7,768,814	1,811,533	8,434,919	8,492,721	1,753,732

2023-2024 vs 2022-2023

FTE by Program

Program	Object Range	CAHELP JPA			Spirit River Complex			DM SELPA			DM Charter SELPA			DM Children's Center		
		FTE 2023-24	FTE 2022-23	Net Effect	FTE 2023-24	FTE 2022-23	Net Effect	FTE 2023-24	FTE 2022-23	Net Effect	FTE 2023-24	FTE 2022-23	Net Effect	FTE 2023-24	FTE 2022-23	Net Effect
Certificated Pupil Support	1200	-	-	-	-	-	-	1.00	1.00	-	-	-	-	1.00	1.00	-
Certificated Supervisor/Admin	1300	1.00	1.00	-	-	-	-	3.58	4.58	(1.00)	0.42	0.42	-	-	-	-
Other Certificated	1900	-	-	-	-	-	-	9.00	9.00	-	1.65	1.65	-	2.35	2.35	-
Classified Pupil Support	2200	-	-	-	-	-	-	74.45	57.23	17.22	2.15	1.67	0.48	138.20	136.25	1.95
Classified Supervisor/Admin	2300	2.00	2.00	-	-	-	-	3.85	3.85	-	0.95	1.05	(0.10)	13.20	13.40	(0.20)
Clerical and Office	2400	11.95	12.20	(0.25)	1.00	1.00	-	28.20	23.25	4.95	1.20	1.07	0.13	39.05	32.23	6.82
Other Classified	2900	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total		14.95	15.20	(0.25)	1.00	1.00	-	120.08	98.91	21.17	6.37	5.86	0.51	193.80	185.23	8.57

Net Effect Across Organization 30.00

Desert Mountain SELPA
 Desert Mountain Charter SELPA
 Desert Mountain Children's Center
 2023-24 Proposed Fee-for-Service and X-Pot Contribution Rates

Rates					
FY	SELPA-Related Services (+ 8.13%)	* SELPA Education Support (+ 8.13%)	Intensive Therapeutic Services AVCEC/Ingles (+ 5%)	DMCC Mental Health Services	** RSP (+ 8.13%)
2023-24	\$ 7,811	\$ 3,906	\$ 12,091	\$ 6,904	\$ 3,114
2022-23	\$ 7,224	\$ 3,612	\$ 11,515	\$ 6,904	\$ 2,880

Projected Service Counts				
FY	SELPA-Related Services (+ 8.13%)	* SELPA Education Support (+ 8.13%)	Intensive Therapeutic Services AVCEC/Ingles (+ 5%)	DMCC Mental Health Services
2023-24	1275	146	107	990

* Education support for services greater than 120 minutes annually as indicated on SELPA form 68D

** RSP rate used to calculate served by/for - services between districts

FY	X-Pot Contribution (+ 5%)
2023-24	266
2022-23	253

**BYLAWS OF
CALIFORNIA ASSOCIATION OF HEALTH AND EDUCATION
LINKED PROFESSIONS JOINT POWERS AUTHORITY**

PREAMBLE

The California Association of Health and Education Linked Professions Joint Powers Authority (“CAHELP JPA”), a joint powers authority (“JPA” or “Authority”) formed under the authority of Title 1, Division 7, Chapter 5, Article 1 of the California Government Code (Section 6500 et seq.) is established for the purpose of providing for the administration of a special education service region for the implementation of the state mandated special education program for the benefit of public educational agencies who are members hereof, for such ancillary and related programs and services, and to provide a forum for discussion, study, development and implementation of recommendations of mutual interest regarding such programs and services.

ARTICLE I

NAME

The name of the joint powers authority is the California Association of Health and Education Linked Professions, (“CAHELP JPA” or the “Authority”).

ARTICLE II

POWERS

CAHELP JPA shall have the power to:

A. Exercise any power available to joint power authorities and public entities under California law, including any power of or common to the public educational agencies which are parties to the Joint Powers Agreement, provided that such powers are exercised in the furtherance of the purposes and functions of CAHELP JPA, and in the manner that such powers may be exercised by public educational agencies and joint power authorities in the State of California and not prohibited under California law.

B. Provide member agencies with a comprehensive plan, organization and administration to establish, govern, implement and coordinate and operate a Local Plan for the education of individuals with exceptional needs, and to establish such ancillary and related programs and services as may be necessary and appropriate.

C. Establish and maintain such funds and segregated accounts as necessary for the programs, activities and purposes of CAHELP JPA.

Revised May 2016

D. Acquire, hold, and dispose of property, real and personal, for the purpose of providing the member agencies with the necessary education, study, development, and programs, as well as ancillary and related services, including, but not limited to, the acquisition of necessary facilities and equipment; the hiring and retention of staff; the making and entering into contracts including inter-agency agreements and programs of benefit to member agencies and CAHELP JPA; the operations and maintenance of systems for the Local Plan; and the incurring of debts, liabilities, or obligations.

E. Receive, accept, and utilize the services of personnel offered by any member agency or its representatives or agents; to receive, accept, and utilize property, real or personal, from any member agency or its agents or representatives; to enter into joint programs with member agencies to assist in the development of programs, services and emerging technologies and processes supportive of public educational agencies; to receive, hold, dispose of, to construct, operate, and maintain buildings and other improvements; and to receive, accept, expend, and disburse funds by contract or otherwise, for the purposes consistent with the purposes and authority of CAHELP JPA which funds may be provided by any member agency or its agents or representatives.

F. Adopt such policies, codes and procedures consistent with the functions and purposes of CAHELP JPA.

G. Perform such other functions as may be necessary or appropriate to carry out the purposes of CAHELP JPA consistent with the Joint Powers Agreement, these Bylaws and California law.

ARTICLE III

MEMBERSHIP

A. Public educational agencies located within the State of California are eligible for membership in CAHELP JPA, provided that membership is contingent upon being a signatory to the Joint Powers Agreement and satisfaction of the requirements of Article III, Section C of these Bylaws.

B. Should any member agency reorganize in accordance with state statutes, the successor-in-interest or successors-in-interest to the obligation of any such reorganized member shall be substituted as a member, provided that the reorganized member continues to be a public educational agency under California law as defined in Article III, Section 1 of the Bylaws and a new signatory to the Joint Powers Agreement, and complies with Article III, Section C.

C. Public educational agencies applying for membership in CAHELP JPA shall be subject to the following conditions for review and approval:

1. Submission of a completed CAHELP JPA questionnaire and provision to CAHELP JPA, through its Governance Council or designee, of requested information on the agency;
2. Evaluation of the applicant public educational agency's experience by CAHELP JPA;
3. Determination of eligibility by CAHELP JPA and the conditions and terms under which the applicant may be admitted to membership, and applicant's acceptance of those terms and conditions;
4. Execution of the Joint Powers Agreement and such other program agreements and documents as requested by CAHELP JPA, and provision to CAHELP JPA of a Resolution formally adopted by the applicant's governing body authorizing execution of the Joint Powers Agreement;
5. Applicant's receipt, review and agreement to comply with the Bylaws of CAHELP JPA
6. The applicant shall become a member agency in CAHELP JPA upon formal approval of the Governance Council and signature to the Joint Powers Agreement

D. Upon admission to membership in CAHELP JPA, each member agency shall become eligible to participate in the programs and services of CAHELP JPA.

ARTICLE IV

FORMATION OF THE GOVERNANCE COUNCIL

A. The CAHELP JPA Governance Council shall consist of the Superintendent/CEO representing each of the LEA members of the Desert/Mountain Special Education Local Plan Area, and two (2) CEO representatives from the Desert/Mountain Charter Special Education Local Plan Area. A CEO representing multiple LEAs shall count as a single member of the Governance Council. Each member of the Governance Council shall have one vote. Each member of the Governance Council may designate in writing an alternate representative, including but not limited to another member of the Governance Council ("proxy"), if the Superintendent/CEO or CEO is unable to attend a meeting, which designated alternate representative or designee shall have the full authority of the designating Superintendent/CEO or CEO for the purpose of decision-making. Such a designation must be received by the Chief Executive Officer prior to the commencement of a scheduled meeting of the Governance Council, and shall be good only for that meeting. One-third of the members, represented in person or by proxy, shall constitute a quorum at a meeting of members.

Revised May 2016

B. Upon initial appointment, and annually thereafter in May, the Governance Council shall organize, elect officers, including a chair and vice-chair(s) from its members, with the secretary designated pursuant to Article VI. The elected officers will assume their roles and responsibilities as of July 1 of the next fiscal year. The Chairperson of the council shall preside at all meetings and shall be responsible for the Agenda, unless otherwise designated. He/she shall have the same rights as the other members of the Council in voting, introducing motions and resolutions and any discussion of questions that follow. In the absence of the Chairperson, the Vice Chairperson shall preside over all meetings of the Council. If the Chairperson and Vice Chairperson of the Council are both absent, the remaining members present shall select one of their group to act as temporary chairperson.

C. No one serving on the Governance Council shall receive any salary, compensation or other consideration from CAHELP JPA.

D. Membership on the Governance Council may cease for any of the reasons stated below, subject to the Governance Council taking formal action to terminate or ratify the termination of any Governance Council member.

1. Voluntary resignation.
2. If the member represented by the Governance Council member ceases to be a member of CAHELP JPA.
3. If the Governance Council member ceases to be a full time employee of the nominating member public educational agency.
4. For a violation of CAHELP JPA policies, procedures and codes of conduct.
5. By a two-thirds vote of the full Governance Council without cause or by a unanimous vote of the Governance Council if all elected members are not in attendance (and excluding the subject member being terminated).

ARTICLE V

DUTIES OF THE GOVERNANCE COUNCIL

The Governance Council shall have the authority to exercise the powers of CAHELP JPA as set forth in the Joint Powers Agreement and in these Bylaws, and in accordance with California law, including enforcement of CAHELP JPA policies, procedures, codes and program instruments. In addition, the Governance Council is specifically empowered to:

A. Establish and amend the Bylaws, and adopt and enforce policies, program instruments and agreements, codes of conduct, rules, and regulations not inconsistent with

applicable law or with the Joint Powers Agreement as may be necessary for CAHELP JPA and the functions of the Governance Council.

B. Provide for the management and administration of CAHELP JPA and CAHELP JPA-related programs and services in a manner that is in the best interests of CAHELP JPA and its member agencies. This power shall include (but not be limited to) the power to employ and terminate a management firm or third party, to employ staff, to acquire or contract for facilities and vendor support, and to engage in such activities and transactions as permitted under the Joint Powers Agreement, Bylaws, California law and such policies as adopted by the Governance Council.

C. Determine contributions or other formulas and the method or methods by which such contributions shall be paid by member agencies.

D. Provide for additional assessments during the year, if necessary.

E. Determine whether, and by what method, new member agencies shall be allowed into the program consistent with Article III of the Bylaws, including adoption of amendments to Article III requirements.

F. Appoint and dissolve working committees and/or by contracting for services with a third party.

G. Insure that a complete and accurate system of accounting for all funds is maintained at all times.

H. Determine the manner in which the establishment, governance, implementation, coordination, administration and operations of a Local Plan shall be undertaken.

I. Maintain, or cause to be maintained, accurate records for all risks insured against and accurate records of all claims paid.

J. Provide for ancillary and related services.

K. Enter into contracts consistent with the terms of the Joint Powers Agreement and Bylaws, and in accordance with California law.

L. Make appropriate periodic reports to the member agencies on the status of CAHELP JPA and its programs.

M. Adopt an annual budget for CAHELP JPA.

N. Oversee the activities of all other CAHELP JPA committees.

O. Annually evaluate, or cause to be evaluated the performance of the CAHELP JPA staff.

P. Perform any and all other functions necessary and appropriate to accomplish the purpose of CAHELP JPA in the discretion of the Governance Council.

ARTICLE VI

CHIEF EXECUTIVE OFFICER

The CAHELP JPA CEO shall act as Secretary of the CAHELP JPA Governance Council. As Secretary, he/she shall, in consultation with the Chairperson on the Governance Council, do the following:

1. Prepare and distribute the Council Agenda;
2. Prepare and distribute the Council Minutes;
3. Handle and care for all Council records and documents; and
4. Submit to the Chairperson of the Council all correspondence addressed to the Governance Council.

ARTICLE VII

MEETINGS

A. The Governance Council shall meet every quarter, unless otherwise determined by the Governance Council. All other committees, including Standing Committees and Ad Hoc Committees, shall meet on an as-needed basis.

B. The Governance Council shall, at its June meeting or prior to or at its last meeting of each fiscal year, approve the date and time for its regular meetings. All members and member agencies shall be notified of the meeting schedule.

C. Meetings of the Governance Council, or any other Standing Committee may be called as necessary provided that notice is given in compliance with the Brown Act, where required, and under California law.

D. One-third of the members, represented in person or by proxy, shall constitute a quorum for a meeting of the Governance Council. For any Standing Committee of CAHELP JPA, a majority shall constitute a quorum for the transaction of business. All non-voting alternates shall also be entitled to attend meetings of the Governance Council.

E. An Agenda of items to be discussed shall be prepared for all meetings and shall be made available at least three (3) working days prior to regularly scheduled Governance Council or other Standing Committee meetings, where required under the Brown Act and California law.

Agendas for Special Meetings and Emergency Meetings will be made available in accordance with the provisions of the Brown Act and California law.

F. Minutes shall be kept of all Open Sessions of meetings held by the Governance Council and other Standing Committees.

G. Items may be placed on the Agendas for meetings of the Governance Council and other Standing Committees, provided a written request is received by the Chief Executive Officer from a member of that Committee at least ten (10) business days prior to the regularly scheduled meeting, absent circumstances precluding earlier notice and request.

H. Any member of the public desiring to make a personal appearance before the Governance Council or any other Standing Committee of CAHELP JPA to discuss an item of interest shall be limited to a maximum of five (5) minutes, and all public comments shall be limited to fifteen (15) minutes and allocated equally to each member of the public making an appearance, unless otherwise allowed by the Governance Council in its discretion.

ARTICLE VIII

FINANCE

A. CAHELP JPA is strictly accountable for all funds received and disbursed by it, and to that end shall establish and maintain such funds and accounts as may be required by acceptable accounting practices, by any provision of law or any resolution or policy of CAHELP JPA, and as consistent with the Joint Powers Agreement, these Bylaws and California law.

B. The Treasurer of the County of San Bernardino, unless otherwise designated by the Governance Council, shall be the depository and custodian of CAHELP JPA funds, from whatever source, whether directly or pursuant to contract with the Office of the San Bernardino County Superintendent of Schools, provided that a separate trust fund may be established for the payment of claims as authorized under California law.

C. Each program year of CAHELP JPA shall operate separately from every other program year in regard to its assets and obligations. Those assets and obligations are pooled assets and obligations of the member agencies which participate in each distinct and separate program year.

D. Should the total obligations for a program year of CAHELP JPA exceed the total assets of that year, that year's members may be assessed a pro rata share of the additional contribution required as determined and approved by the Governance Council. This provision shall apply to both active member agencies and withdrawing/terminated member agencies.

E. To the extent necessary, all contributions, revenues, obligations, expenditures and disbursements of CAHELP JPA that can be separately and distinctly identified by program year shall be accounted for separately by each program year. All contributions, revenues, obligations, expenditures and disbursements of CAHELP JPA that cannot be separately and distinctly

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identified by program year shall be allocated to each program year in a manner as determined by the Governance Council.

F. In the event of the dissolution of CAHELP JPA, the complete rescission or other final termination of CAHELP JPA by all member agencies then a party hereto, any property interest remaining in CAHELP JPA following a discharge of all of CAHELP JPA's existing obligations and establishment of reserves for anticipated expenses, shall be returned to the member agencies. The amounts returned to each member shall be in accordance with the member agency's portion of net assets (i.e., "equity") as determined by the Governance Council. Only member agencies in CAHELP JPA shall be entitled to an allocation of any remaining equity, unless otherwise determined by the Governance Council.

G. The Governance Council shall contract with a Certified Public Accountant for an annual audit of the accounts and records of CAHELP JPA whether directly or pursuant to a contract with the Office of the San Bernardino County Superintendent of Schools. The audit shall be conducted in full compliance with all requirements under the California Government Code applicable to joint power authorities, and shall conform to generally accepted auditing standards. On completion, the audit report shall be provided to or otherwise filed with each member agency within six (6) months of the end of the fiscal year under examination, unless otherwise extended by the Governance Council.

ARTICLE IX

WITHDRAWAL AND TERMINATION OF MEMBERSHIP

A. Any member agency may withdraw from CAHELP JPA and terminate its status as a signatory to the Joint Powers Agreement effective at the end of any fiscal year of CAHELP JPA by notifying the CAHELP JPA Governance Council in writing at least one year and one day prior to the close of CAHELP JPA's fiscal year unless the Governance Council by unanimous vote agrees to a shorter timeline. Written notice shall include an adopted Resolution by the Board or governing body of the member agency formally approving withdrawal and termination from membership in CAHELP JPA in order to be effective. Such termination as a member agency in CAHELP JPA shall also result in a termination of the member agency's participation in any CAHELP JPA, program or service as of the end of CAHELP JPA's fiscal year. In addition, such written notice shall, when given, result in any employee or representative of the withdrawing member agency being terminated from CAHELP JPA's Governance Council, or any other Standing Committee effective immediately, unless otherwise directed by the applicable committee.

B. Notwithstanding the foregoing, any member agency may rescind its withdrawal notice from CAHELP JPA, inclusive of its withdrawal from CAHELP JPA programs or services, by written notice with an accompanying resolution from the Board or governing body of the member to be received by CAHELP JPA no later than June 30 of the then existing fiscal year of CAHELP JPA and program participation.

C. Upon any withdrawal, or involuntary termination of a member agency, the withdrawing or terminated member agency shall continue to be responsible for the amount of any additional assessments or contingencies required because of costs, obligations or sums incurred while the withdrawing or terminating member agency was a member of CAHELP JPA and a participant in any program of CAHELP JPA. A withdrawing or terminated member agency shall not be entitled to participate in, or receive any distribution of assets of CAHELP JPA, which assets shall remain the assets of CAHELP JPA.

D. A member agency may be involuntarily terminated from CAHELP JPA by a two-thirds (2/3rds) vote of the Governance Council.

ARTICLE X

LIABILITY

Except as otherwise provided by individual contract, pursuant to the provisions of the Government Code of the State of California, each member agency of CAHELP JPA shall be liable for its pro rata share of all debts and liabilities of CAHELP JPA and its pro rata share of all debts and liabilities of all self-funded programs against members of CAHELP JPA while a member of CAHELP JPA. Notwithstanding the foregoing, all liabilities and equity shall be determined on a program by program basis, with all participants in a given program liable pro rata for all liabilities of a program. . To achieve such purpose, each member agency indemnifies and holds harmless the other members and CAHELP JPA, including all past and present CAHELP JPA staff, Governance Council and all members of other Standing Committees, including all past and present officers for any liability, loss, cost, or expense that may be imposed upon such other member in excess of such pro rata liability.

ARTICLE XI

ARBITRATION

A. In the event of a dispute between a member agency and CAHELP JPA, the dispute shall be subject to binding arbitration and all parties shall be bound by the findings and decision of the Arbitrator(s). All disputes shall be subject to binding arbitration including, but not limited to, any disputes arising between CAHELP JPA and any member agency concerning the Joint Powers Agreement, the Bylaws, any programs, or in any way involving or relating to the operations, management and activities of CAHELP JPA and/or the right, duties or obligations of the member agency.

B. The binding arbitration shall be conducted by JAMS, before a single arbitrator from JAMS, unless otherwise agreed between CAHELP JPA and the member agency, and shall be conducted by and under the operative rules and procedures of JAMS.

C. Regardless of the outcome of the arbitration, CAHELP JPA and the member agency shall share equally in the costs of the arbitration and in the compensation of the arbitrator, provided

that the arbitrator shall have discretion to award fees and costs to the extent the arbitrator finds any claim or defense to have been presented without an objective and reasonable basis, or to the extent the arbitrator determines that a party engaged in conduct which resulted in unnecessary legal fees and costs.

D. The arbitrator shall consider CAHELP JPA as a governmental agency and risk sharing organization, and the parties relationship as an honorable one and neither a contract of adhesion or otherwise as an agreement between parties with adverse interests. The arbitrator shall seek to enforce the terms of the parties' agreements and the intentions of the parties at the time of entering into those agreements, in a fair and objective manner.

E. A judgment based on the decision of the arbitrator may be entered in any court having jurisdiction upon the request of the member agency or CAHELP JPA.

ARTICLE XII

BYLAWS

A. These Bylaws shall be deemed the instrument by which this Authority is governed.

B. These Bylaws shall not be inconsistent with the Joint Powers Agreement or California law.

ARTICLE XIII

AMENDMENT

A. Amendment to these Bylaws may be proposed by any member agency or by any member of the Governance Council, and the Governance Council shall be empowered to revise and amend these Bylaws. Once amended, the revised Bylaws shall be distributed to all member agencies.

B. All amendments must be approved by two thirds (2/3) of a majority of the representatives of the Governance Council sufficient for quorum before the amendment shall become effective.

Effective: ___ 2014

**California Association of Health and Education Linked Professions
Joint Powers Authority (CAHELP JPA)**

**Desert Mountain Charter SELPA Executive Council
2023-24 Meetings
Desert Mountain Educational Service Center
17800 Highway 18, Apple Valley, CA 92037
10:00 a.m.**

October 19, 2023

January 18, 2024

April 18, 2024

May 16, 2024

California Association of Health and Education Linked Professions
Joint Powers Authority (CAHELP JPA)
DESERT/MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEETING
October 20, 2022 – 10:00 a.m.

Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

MINUTES

COUNCIL MEMBERS PRESENT:

Allegiance STEAM Academy – Sebastian Cогnetta, Miguel Angel Espinoza, Ballington Academy – Doreen Mulz, Desert Trails Preparatory Academy (DTPA) & La Verne Elementary Preparatory Academy (LEPA) – Debbie Tarver, Elite Academic Academy – Meghan Freeman, Julia Lee Performing Arts Academy – Tanya Taylor, Leonardo da Vince Health Sciences – Courtney Cox, Odyssey Charter Schools – Lauren O’Neill, Pasadena Rosebud Academy – Shawn Brown, Pathways to College – Craig Merrill, Taylion High Desert Academy – Brenda Congo, and Virtual Prep Academy at Lucerne – Michelle Romaine.

CAHELP STAFF PRESENT:

Jamie Adkins, Pam Bender, Heidi Chavez, Peggy Dunn, Marina Gallegos, Linda Llamas, Kathleen Peters, Adrienne Shepherd-Myles, and Jennifer Sutton.

1.0 CALL TO ORDER

The regular meeting of the Desert/Mountain Charter SELPA Executive Council Meeting was called to order by Chairperson Pam Bender, at 10:14 a.m., at the Desert/Mountain Educational Service Center, Apple Valley, California.

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

None.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that a motion was made by Courtney Cox, seconded by Debbie Tarver, to approve the October 20, 2022 Desert/Mountain Charter SELPA Executive Council Meeting Agenda as presented. The motion carried on the following vote 12:0, Ayes: Brown, Cогnetta, Congo, Cox, Freeman, Merrill, Mulz, O’Neill, Rios, Romaine, Tarver, and Taylor, Nays: none, Abstentions: none.

5.0 INFORMATION/ACTION

5.1 Assembly Bill 361 Exemptions to Brown Act Virtual Meeting Requirements

Assembly Bill (AB) 361 requires local agencies to consider the circumstances of the state of emergency and make the following findings by a majority vote: 1) the state of emergency continues to directly impact the ability of the members to meet safely in person; or 2) state or local officials continue to impose or recommend measures to promote social distancing.

5.1.1 **BE IT RESOLVED** that a motion was made by Shawn Brown, seconded by Sebastian Cогnetta, to approve the Assembly Bill 361 Exemptions to Brown Act Virtual Meeting

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Requirements as presented. The motion carried on the following vote 12:0, Ayes: Brown, Cогnetta, Congo, Cox, Freeman, Merrill, Mulz, O’Neill, Rios, Romaine, Tarver, and Taylor, Nays: none, Abstentions: none.

5.2 Form D/M 114 Behavior Emergency Report (BER) (**ACTION**)

Forms used in the operations of special education programs within the Desert/Mountain Charter SELPA are developed, reviewed and revised throughout the year upon the recommendation of the Program Team. Forms are modified as necessary in order to support the operations of special education programs in an efficient, effective and legally compliant manner. Suggested revisions to SELPA Forms are submitted to the D/M Charter Executive Council for consideration and approval.

5.2.1 **BE IT RESOLVED** that a motion was made by Meghan Freeman, seconded by Shawn Brown, to approve Form D/M 114 Behavioral Emergency Report (BER) as presented. The motion carried on the following vote 12:0, Ayes: Brown, Cогnetta, Congo, Cox, Freeman, Merrill, Mulz, O’Neill, Rios, Romaine, Tarver, and Taylor, Nays: none, Abstentions: none.

5.3 Form D/M 85 SBCSS Desert/Mountain Operations Referral (**ACTION**)

Forms used in the operations of special education programs within the Desert/Mountain Charter SELPA are developed, reviewed and revised throughout the year upon the recommendation of the Program Team. Forms are modified as necessary in order to support the operations of special education programs in an efficient, effective and legally compliant manner. Suggested revisions to SELPA Forms are submitted to the D/M Charter Executive Council for consideration and approval.

5.3.1 **BE IT RESOLVED** that a motion was made by Shawn Brown, seconded by Meghan Freeman, to approve Form D/M 85 SBCSS Desert/Mountain Operations Referral as presented. The motion carried on the following vote 12:0, Ayes: Brown, Cогnetta, Congo, Cox, Freeman, Merrill, Mulz, O’Neill, Rios, Romaine, Tarver, and Taylor, Nays: none, Abstentions: none.

5.4 Form D/M 173 Referral to SBCSS Desert/Mountain Operations for Related Services Provider (**ACTION**)

Forms used in the operations of special education programs within the Desert/Mountain Charter SELPA are developed, reviewed and revised throughout the year upon the recommendation of the Program Team. Forms are modified as necessary in order to support the operations of special education programs in an efficient, effective and legally compliant manner. Suggested revisions to SELPA Forms are submitted to the D/M Charter Executive Council for consideration and approval.

5.4.1 **BE IT RESOLVED** that a motion was made by Lauren O’Neill, seconded by Sebastian Cогnetta, to retire Form D/M 173 Referral to SBCSS Desert/Mountain Operations for

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Related Services Provider as presented. The motion carried on the following vote 12:0, Ayes: Brown, Cогnetta, Congo, Cox, Freeman, Merrill, Mulz, O’Neill, Rios, Romaine, Tarver, and Taylor, Nays: none, Abstentions: none.

6.0 CONSENT ITEM

It is recommended that the Desert/Mountain Charter SELPA Executive Council consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

6.1 **BE IT RESOLVED** that a motion was made by Meghan Freeman, seconded by Debbie Tarver, to approve the following Consent Item as presented. The motion carried on the following vote 12:0, Ayes: Brown, Cогnetta, Congo, Cox, Freeman, Merrill, Mulz, O’Neill, Rios, Romaine, Tarver, and Taylor, Nays: none, Abstentions: none.

6.1.1 Approve the June 23, 2022 Desert/Mountain Charter SELPA Executive Council Meeting Minutes.

7.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

7.1 State SELPA Administrators Update

Pam Bender provided a legislative update as it pertains to special education. Both Senate Bill (SB) 1113 re: inclusive education and universal design for learning and SB 870 for developmental services were vetoed. Pam reported the following bills were chaptered: SB 291, Assembly Bill (AB) 1868, and SB 692. SB 1016 Special Education, eligibility of Fetal Alcohol Spectrum Disorder was also signed into law with being listed as Other Health Impairment (OHI). Pam pointed out that a student with a medical diagnosis of Fetal Alcohol Spectrum Disorder must still qualify for special education services.

7.2 Small LEAs and Special Education Monitoring

Pam Bender provided information regarding small LEA monitoring. She reported that moving forward, every district and charter with less than 100 students with disabilities will be monitored by CDE. A three-year cycle begins this year with 1/3 of the State’s small LEAs being selected for this year, another 1/3 in 2023-24, and the remaining 1/3 in 2024-25. Pam stated CDE will be using Special Education Self-Review (SESR) to review at least ten student files for educational benefit and will review 25 student files. She continued that CDE has hosted a webinar regarding monitoring and has given the LEAs access to The Box platform. Pam said the Educational Benefit portion will consist of reviewing the last assessments and the IEPs since to report the students’ progress. Pam reported the reason for the monitoring is the federal government deciding California is to monitor small LEAs more closely to ensure student are making growth. The due date is January 30, 2023

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with any corrective actions being provided in the spring.

Lauren O'Neill suggested advocating for the federal government to fully fund the Individuals with Disabilities Education Act (IDEA) so LEAs can make the type of progress and improvement they would like to see. Lauren also said her LEA puts a lot of resources into students and services, with small caseloads for inclusion teachers. She is concerned the monitoring will be a heavy increase in paperwork that might require more administrative support so the teachers can continue to serve the students.

Pam responded that State SELPA Administrators have noted that as well. She said that Peggy Dunn and the program specialists are working diligently with staff at the LEAs selected for monitoring to assist them through the process.

7.3 Assembly Bill 2449 Open Meetings: Local Agencies: Teleconferences (Brown Act)

Pam Bender provided information pertaining to Assembly Bill 2449 Open Meetings: Local Agencies: Teleconferences (Brown Act), implementing January 1, 2023. She stated all meetings must be held in-person but there are two provisions allowing a committee member to attend remotely: emergency circumstance or just cause. Emergency Circumstance is a physical or family medical emergency that prevents the committee member from attending in person and must be approved by the legislative body. The requirement also includes that quorum must be present in person with both audio and visual presence so a member of the public can see and hear all participants. Just Cause is defined as childcare or caregiving needs, contagious illness, physical or mental disability not otherwise accommodated, or travel while on official business of the legislative body or another state or local agency. Pam continued there are additional limits to the number of times a committee member can participate virtually with no more than three consecutive months or 20% of the meetings in a fiscal year.

Pam reported she will be getting legal response in order to have a better understanding and asked for the committee members to plan on being in person effective January 2023.

Meghan Freeman expressed her interest in the legal opinion because the current Brown Act, outside of the state of emergency provisions, allows for virtual meetings with certain stipulations including the addresses being on the agendas for public locations. Due to the locations of the member LEAs, there will be a large amount of time away from the school sites for administrators when the virtual platform allows more public participation and flexibility to the participants.

Pam agreed with Meghan noting that parents and the public are more likely to join a meeting with the virtual option instead of traveling to a site to participate.

Lauren O'Neill reported the governor passed a law that charter school parents must have access to virtual meetings at their child's school site. This created a need for a staff member to be at each site in case a parent attended. She continued that if there is advocacy around AB 2449, to let her know.

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Lauren shared she works with California Charter Schools Association (CCSA) in letting them know the impact of bills on charter schools.

7.4 2022-23 Desert/Mountain Charter SELPA Application for Membership

Pam Bender provided an update on the 2022-23 D/M Charter SELPA Application for Membership stating Allegiance STEAM Academy-Fontana was approved at the October 17, 2022 CAHELP Governance Council meeting.

Sebastian Cogna thanked the D/M Charter SELPA staff and the Executive Committee members that assisted and supported the addition. He said it is an honor to bring their second school on board to be part of this SELPA. Sebastian introduced Miguel Angel Espinoza as the principal for the new site.

7.5 Transition to Special Education Information System (SEIS)

Pam Bender provided an update on the transition to Special Education Information System (SEIS) from CAHELP JPA Governance Council. The proposed transition was brought to October 17, 2022 CAHELP Governance Council meeting. Pam said a big thing that stood out was the DocuSign contract that is \$800,000 for three years with one year left on the contract. She continued that there was a motion to approve SEIS and move forward but the cost and duration of the DocuSign contract caused the item to be tabled. Pam said that it was not talked about at Governance that CAHELP also uses DocuSign outside of Web IEP. She confirmed there is approximately \$200,000 due for next year's portion of the DocuSign contract due in April 2023. Pam reported it will be brought back to Governance Council at the next meeting that is scheduled for January 2023 which will cause a two-month delay in the timeline. The plan is to continue to move forward as soon as it is approved and begin training CAHELP JPA staff including program specialists then train appropriate staff at the LEAs.

Sebastian Cogna asked if it is possible to separate the implications of DocuSign and call a special meeting of the Governance Council to meet again before the January date in order to stay on the projected timeline and start migrating data to SEIS.

Pam responded that three Governance Council members have voiced their concerns and she is working with the Governance chairperson on that.

7.6 One-Time Learning Recovery Support and Dispute Prevention/Resolution Funding

Marina Gallegos presented information about one-time Learning Recovery Support and Dispute Prevention/Resolution Funding. She said that not many claims have been submitted and funds must be encumbered by June 30, 2023 then spent by September 30, 2023. Marina continued that the funding is for prior years which is not typical practice, but it is meant to mitigate the impact of Covid-19. Marina acknowledged there is concern about how using the funding could impact Maintenance of Effort but with LEAs making local contributions, using general fund revenue for

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special education purpose, these funds can be used to offset that. Marina directed the council members to Heidi Chavez and Kathleen Peters for questions about activities.

Heidi Chavez confirmed demographics can be general statements when submitting for the funding reimbursement.

Marina added there must be a methodology for segregating and identifying the expenditures by specific resource. She said a fiscal report is also needed to support the claim.

7.7 Projected Mental Health Funding

Marina Gallegos provided information regarding projected mental health funding. She shared a rough estimated projection of what each LEA could receive. She stated that Pam Bender is working on an MOU with Governance Council on a possible Memorandum of Understanding (MOU) between DMCC and charter LEAs that are in the desert mountain area to serve those students and well as virtual students. Marina said the LEAs that are out of the area would possibly retain their funding at the LEA level.

Lauren O'Neill asked if there has been any talk of increases to mental health supports considering the toll the pandemic has taken on students' mental health. She cited the current amount of \$81 per ADA is significantly low.

Pam Bender responded there are grants and other funding outside of Educationally Related Mental Health Services (ERMHS). ERMHS funding has not changed as of the date of the meeting. She continued that mental health is a huge area of concern currently and there is a lot of discussion about making sure there are services available. Pam said she does not have information about accessing the grants but will collect data then email it to the council members.

7.8 Bridge to Added Authorizations

Pam Bender presented information regarding the bridge to added authorizations. The California Commission on Teacher Credentialing (CTC) is changing current credentials for special education: Mild Moderate Disability is now Mild Moderate Support Needs, Moderate Severe Disabilities is now Extensive Support Needs, Early Childhood Special Education continues to be Early Childhood Special Education, but they will be able to teach both transitional kindergarten and kindergarten. Pam shared State SELPA Administrators is working with CTC and CDE to create a bridge that will assist teachers in getting the authorizations. The teacher would still have to file the forms and pay any fees to CTC, but free professional development trainings will help meet the requirements instead of the teachers returning to a university program.

7.9 Alternative Diploma

Pam Bender provided information on the alternative diploma. Pam reported there is significant discussion at State SELPA Administrators meetings about what an alternative diploma will look

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like but at this time, it is a local decision with no additional guidance from CDE. As more information is provided at State SELPA Administrators meetings, it will be shared at the D/M Charter SELPA Steering and Finance Committee meetings.

7.10 Professional Learning Summary

Heidi Chavez presented the D/M Charter SELPA's Professional Learning Summary. She reported the Directors' Training schedule for October 21, 2022 will be on Special Education Finance. Heidi said all are welcome to attend and highlighted it is a hybrid meeting that will start at 12:00 p.m.

7.11 Resolution Support Services Summary

Kathleen Peters presented the D/M Charter SELPA's Resolution Support Services Summary. Kathleen shared that she watched part of CDE's Small LEA Monitoring Educational Benefit webinar. She believes the monitoring process will help reduce complaints related to educational benefit. Kathleen shared *Taking the "A" Out of ADR* will be a virtual training on November 4, 2023, 9:00am-12:00pm. David Dowling will be the trainer. The skills learned will help not only with IEP meetings but with any difficult meetings.

7.12 Compliance Updates

Peggy Dunn reported there are no updates on compliance items from the California Department of Education (CDE) aside from the previous discussion on small LEA monitoring.

8.0 INFORMATION ITEMS

8.1 Upcoming Professional Learning Opportunities

9.0 DESERT/MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEMBERS COMMENTS / REPORTS

10.0 CEO COMMENTS

Pam Bender stated that due to the funding for current contracts with the Department of Behavioral Health, DMCC is required to complete monthly "exclusion" checks on three federal and one state database in order to verify that none of our employees, contractor, or Council members have been excluded from participation in Medicare, and all other Federal health care programs. These sites have listings of individuals that have been excluded or disqualified from health care programs or organizations awarded or receiving federal funds. Pam continued that previously, the clearance process only required the use of the first and last names, but it now requires the individual's full legal names, date of birth, and social security number in order to be compliant with the funding contracts. The information will only be provided to the quality compliance analyst and only used for the required exclusion checks. Pam stressed the information will not be shared.

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She said Jamie Adkins will email the form to the council members and asked for the completed document be returned to Jamie via encrypted email.

Pam Bender shared that November 1, 2022 will be her one year anniversary with CAHELP JPA. She expressed her appreciation of the wonderful staff and the support of the council members.

11.0 MATTERS BROUGHT BY CITIZENS

None.

12.0 ADJOURNMENT

Having no further business to discuss, a motion was made by Craig Merrill, seconded by Lauren O’Neill, to adjourn the meeting at 11:21 a.m. The motion carried on the following vote 12:0, Ayes: Brown, Cognition, Congo, Cox, Freeman, Merrill, Mulz, O’Neill, Rios, Romaine, Tarver, and Taylor, Nays: none, Abstentions: none.

The next regular meeting of the Desert/Mountain Charter SELPA Executive Council will be held on Thursday, January 26, 2023, at 10:00 a.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.

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DESERT MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEMBERS PRESENT:

Allegiance STEAM Academy – Sebastian Coggnetta, Ballington Academy – Doreen Mulz, Desert Trails Preparatory Academy (DTPA) & La Verne Elementary Preparatory Academy (LEPA) – Debbie Tarver, Elite Academic Academy – Meghan Freeman, Julia Lee Performing Arts Academy – Tanya Taylor, Leonardo da Vinci Health Sciences – Anne Laird, Odyssey Charter Schools – Lauren O’Neill, and Virtual Prep Academy at Lucerne – Michelle Romaine.

CAHELP STAFF PRESENT:

Jamie Adkins, Pam Bender, Heidi Chavez, Marina Gallegos, Kathleen Peters, Adrienne Shepherd-Myles, and Jennifer Sutton.

1.0 CALL TO ORDER

The regular meeting of the Desert Mountain Charter SELPA (DMCS) Executive Council Meeting was called to order by Chairperson Pam Bender, at 10:11 a.m., at the Desert/Mountain Educational Service Center, Apple Valley, California.

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

None.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that the adoption of the January 26, 2023 Desert Mountain Charter SELPA Executive Council Meeting Agenda failed due to lack of quorum.

5.0 CONSENT ITEM

It is recommended that the Desert Mountain Charter SELPA Executive Council consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

5.1 **BE IT RESOLVED** that the approval of the following Consent Item be tabled until March 23, 2023 meeting due to lack of quorum.

5.1.1 Approve the October 20, 2022 Desert Mountain Charter SELPA Executive Council Meeting Minutes.

6.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

California Association of Health and Education Linked Professions,
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DESERT MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEETING
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6.1 Assembly Bill 361 and Assembly Bill 2449 Brown Act Update

Pam Bender provided a Brown Act Update pertaining to Assembly Bills 361 and 2449. As of the time of the meetings, the California State of Emergency ends February 28, 2023. Pam said after receiving legal opinion and meeting with CAHELP, JPA Governance Council, all CAHELP, JPA meetings will continue with traditional Brown Act provisions. She said council members will notify Jamie Adkins if they will be participating in person or remotely and if remote, provide the address where they will participate from so that it can be listed on the agenda. When finalized, the agenda is to be posted at all remote sites with a space available for the public to attend.

6.2 Small LEAs and Special Education Monitoring

Pam Bender provided information regarding small LEA monitoring. Those selected for this year's monitoring did submit Policy and Procedure in December 2022 with Educational Benefit Review is due on January 30, 2023. Pam said CDE will review Educational Benefit Review then in the spring, ask to LEAS to review records of no more than 25 students which will include verifying enrollment, and reviewing the most recent IEP. There will be a training offered in Stepwell platform that has been used in other compliance monitoring along with guidance from Focused Monitoring and Technical Assistance (FMTA) and SELPA staff. Pam encouraged LEA staff to be involved in the student record reviews so they learn to write better IEPs even though SELPA staff is there to support. She continued that once the student record reviews are submitted, CDE will provide notice if corrective actions are needed. Pam confirmed it is a three-year cycle meaning all small LEAs will be reviewed in the next three years. Pam agreed to share a compilation of the process later in the year to help the other LEAs prepare for when they are selected. She said Policy and Procedure comes from SELPA so that portion is easier, but the remainder is more involved for the LEAs. Pam also agreed to having a debrief inviting appropriate staff from small district LEAs to see what is being commonly missed in IEPs.

Kathleen Peters reported that she participated in a review on January 25, 2023 and based on that as well as recent Office of Administrative Hearings, many IEPs are missing progress on goals. She said it is important for each of the Progress and Goals pages of IEPs be completed.

6.3 Transition to Special Education Information System (SEIS) IEP Platform

Pam Bender provided an update on the transition to Special Education Information System (SEIS) IEP platform. She reported CAHELP, JPA Governance Council approved the transition and Colette Garland has begun working to get the records transferred as well as training for SELPA staff. Pam also reported the past three years of documents will be uploaded and accessible. She confirmed SEIS will be implemented on July 1, 2023.

6.4 Learning Recovery Support and Dispute Prevention/Resolution Funding Update

Pam Bender provided a Learning Recovery Support and Dispute Prevention/Resolution Funding update. She said that if the funds are not claimed, they will be returned to CDE. Pam continued

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that Marina Gallegos has spoken several times about how the funds can be used including for previous years, prior settlements, compensatory education, and more. The funds cannot be used for attorney fees.

Lauren O'Neill thanked the SELPA team for making the process of claiming funds easy and said her LEA will continue to use their portion of the funding.

Marina said there are a couple of the LEAs that will not be using their portion of the funds so Marina will inquire if funds can be reallocated to other LEAs within our SELPA. However, it was stated that would require an update to the plan and the due dates for that has passed. Marina will confirm.

Meghan Freeman encouraged LEA Chief Executive Officers and directors to notify their contracted fiscal services about the available funding and the impact on maintenance of effort (MOE) especially going in to second interim. She continued additional dollars are not often available and is now available to support students in special education which is often an encroachment on general funds. Meghan said the benefit of using the funds could possibly outweigh any MOE risk. Meghan is concerned that if LEAs do not use the funds and they are returned to CDE, the state will think the funds are not needed.

Pam concluded that the funds must be encumbered by June 30, 2023 and spent by September 30, 2023.

6.5 IEP Implementation and Monitoring of Tracking Service Minutes

Pam Bender presented information regarding IEP implementation and monitoring of service minute tracking. Pam provided a brief overview stating more specific details have been provided to the special education directors. She said as educators in special education, tracking goals should already be done and this will ensure that the students are receiving their services. Pam reported SEIS has a service tracker but it is currently set up for 365-days instead of actual school days. She added that State SELPA has a small work group that has developed an Excel program that will calculate the information so it will be reviewed for ease of use. Pam shared some districts are finding it to be an issue in negotiating with teachers' unions as they feel it is additional work though tracking of services should already be done.

6.6 Educationally Related Mental Health Services (ERMHS) Funding Information

Pam Bender called on Marina Gallegos to provide Educationally Related Mental Health Services (ERMHS) funding information. Marina reported that between state and federal funding, SELPA receives approximately \$532,000 for mental health funding with 32 students currently receiving Desert Mountain Children's Center (DMCC) services. She said a number of charter LEAs will benefit from receiving the funding directly from the state as proposed by the governor in AB 114.

Pam said a portion of ERMHS funding comes off the top to pay for residential placements that applies to SELPA LEA. For charter LEAs with students who receive services from DMCC it could

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be beneficial to continue to have the funds continue through SELPA, possibly with a Memorandum of Understanding (MOU) as it allows the funds to be enhanced by the DMCC contract with DBH.

6.7 Alternative Diploma Pathway Update

Pam Bender presented an update on alternative diploma pathway. She explained as part of Assembly Bill (AB) 181 and California Education Code Section 51225.31 is establishing a new high school diploma pathway exclusively for students with significant cognitive disabilities instead of a certificate of completion. Pam said a student can be awarded the alternative diploma if they have met the graduation requirements the LEA has developed. She continued that before commencing 10th grade, the IEP team needs to determine whether the student needs to participate in the graduation standards and the student must take the California Alternative Assessment (CAA) in 11th grade. A student who is in functional skills program is not eligible but a student that needs differential standards for aligned coursework is. Pam said eligible students are those with significant disabilities and are in the most severe classes. The student must also be identified as cognitively impaired and not eligible for general education diploma. An LEA will continue to be obligated to provide free appropriate public education (FAPE) until the student is 22 years of age even if they earn an alternative diploma. Pam shared CDE has an Alternative Assessment IEP Committee to assist in developing the guidelines and requirements. Pam reminded the committee members that students who take the CAA are 1% of the special education population so no more than that should be eligible for the alternative diploma. Pam restated the LEAs are to determine what their eligibility requirements will be.

6.8 Low Incidence Ending Balance

Pam Bender called on Marina Gallegos to lead a discussion on options for the Low Incidence Fund ending balance. Marina reported the 2021-22 school year generated approximately \$59,000 in revenue with expenditures of \$917. She said 2022-23 has a similar estimated revenue creating a potential ending balance of roughly \$168,000. Marina said the funds have historically been used to reimburse LEAs for LIE equipment that has been purchased.

Pam added student who are low incidence are those that are deaf or hard of hearing, visually impaired or blind, and orthopedically impaired.

Marina said it is possible for the funds to be used to reimburse LEAs for hearing assessments. She concluded the goal is for the balance to not continue to grow.

6.9 2023-24 Set-Aside Fund

Pam Bender asked Marina Gallegos to lead a discussion on options for the 2023-24 Set-Aside Fund. Marina reported the Set-Aside fund is an emergency fund. There were no expenditures in 2021-22 so there was a pause on the 3% contribution for 2022-23 with no anticipated revenue. Marina said \$75,000 was budgeted for expenditures for 2022-23 based on hearing that some LEAs were

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considering asking for reimbursement but that has not yet happened. She continued that will leave an ending balance of \$814,000 this year. It was suggested to continue the pause in contributions for another fiscal year to allow LEAs to offset any encroachment on the general fund.

6.10 Professional Learning Summary

Pam Bender presented the DMCS's Professional Learning Summary in Heidi Chavez's absence. She then reported the next Community Advisory Committee (CAC) meeting is scheduled in February with Apple Valley USD hosting. Pam asked for the flyer to be shared with parents and staff.

Pam stated the I-MTSS Symposium will be held on March 8, 2023 in San Bernardino. Speaker Ami Davis will return to DMESC to provide a more in-depth training on a different date following the symposium.

6.11 Resolution Support Services Summary

Kathleen Peters presented the DMCS's Resolution Support Services Summary. Kathleen also said the upcoming Core Communication Skills training is at capacity. She said the March Key2Ed training has been cancelled due to lack of participants and asked to be contacted if interested in the training.

6.12 Compliance Updates

Pam Bender presented an update on compliance items from the California Department of Education (CDE) in Peggy Dunn's absence.

7.0 INFORMATION ITEMS

7.1 Upcoming Professional Learning Opportunities

8.0 DESERT/MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEMBERS COMMENTS / REPORTS

None.

9.0 CEO COMMENTS

Pam Bender welcomed everyone to 2023, hoping everyone is energized and ready to get through the last semester taking it one day at a time. She reminded the council members that for IEP Implementation, CDE will pull specific student records and calculate the percentage of services minutes during a 60-day period with the CEO or superintendent certifying with signature. The document will then be sent to SELPA for signature then returned to the LEA for submission to CDE.

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10.0 MATTERS BROUGHT BY CITIZENS

None.

11.0 ADJOURNMENT

Having no further business to discuss, Pam Bender ended the meeting at 11:12am

The next regular meeting of the Desert Mountain Charter SELPA Executive Council will be held on Thursday, March 23, 2023, at 10:00 a.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.

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DESERT MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEMBERS PRESENT:

Elite Academic Academy – Meghan Freeman via Web Ex, Odyssey Charter Schools – Lauren O’Neill via Web Ex, and Pathways to College – James Connell.

CAHELP STAFF PRESENT:

Jamie Adkins, Pam Bender, Heidi Chavez, Peggy Dunn, Marina Gallegos, Linda Llamas, and Jennifer Sutton.

1.0 CALL TO ORDER

The regular meeting of the Desert Mountain Charter SELPA (DMCS) Executive Council Meeting was called to order by Chairperson Pam Bender, at 10:15 a.m., at the Desert/Mountain Educational Service Center, Apple Valley, California.

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

None.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that the adoption of the March 23, 2023 Desert Mountain Charter SELPA Executive Council Meeting Agenda failed due to lack of quorum.

5.0 INFORMATION/ACTION

5.1 Use of Desert Mountain Charter SELPA Low Incidence Ending Balance (ACTION)

Pam Bender was expecting to propose the Desert Mountain Charter SELPA Low Incidence Ending Balance be used to reimburse charter LEAs for low incidence costs incurred in 2022-23. Due to lack of quorum, she shared the estimated Low Incidence ending balance as well as the incurred costs for the council members to review in preparation for the next meeting. Pam suggested the executive council start conversations with the directors of special education and their fiscal department to confirm if there are any reimbursements to be requested in the current year.

Marina Gallegos reported the ending balance is growing but it should instead be spent. She said there may be ways to reimburse charter LEAs for contracted services they have received including assessments.

Pam said that the funds being spent in a different way than what is currently being done, it will have to be voted on by the DMCS Executive Council

5.1.1 **BE IT RESOLVED** that approval of the Desert Mountain Charter SELPA Low

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Incidence Ending Balance be used to reimburse charter LEAs for low incidence costs incurred in 2022-23 is tabled until the May 18, 2023 meeting due to lack of quorum.

5.2 One-year Pause of the Set-Aside Fund Contribution for Desert Mountain Charter SELPA Member LEAs (**ACTION**)

Pam Bender reported last year, there was a one-year pause placed on the set-aside contribution for the Desert Mountain Charter SELPA member LEAs due to the amount of the ending balance. She said the ending balance is still high so she would recommend another one-year pause.

5.2.1 **BE IT RESOLVED** that approval of a one-year pause of the set-aside fund contribution for the Desert Mountain Charter SELPA member LEAs be tabled until the May 18, 2023 meeting due to lack of quorum.

6.0 CONSENT ITEM

It is recommended that the Desert Mountain Charter SELPA Executive Council consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

6.1 **BE IT RESOLVED** that the approval of the following Consent Items be tabled until the May 18, 2023 meeting due to lack of quorum.

6.1.1 Approve the October 20, 2022 Desert Mountain Charter SELPA Executive Council Meeting Minutes.

6.1.2 Approve the January 26, 2023 Desert/Mountain Charter SELPA Executive Council Meeting Minutes.

7.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

7.1 Legislative Update

Pam Bender provided a legislative update stating February 17, 2023 was the deadline for bills to be introduced to the state. Pam reviewed the following Assembly (AB) and Senate Bills (SB):

- SB 354 – reintroduced for special education inclusive practices that would allow students in special education to be completely involved with their peers in general education.
- AB 438 – asking for transition services goals to be in the child’s IEP at the age of 14 instead of the current age of 16.

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- AB 447 – postsecondary education for students with severe disabilities, looking at inclusive college pilot programs for students with intellectual disability (ID) or developmental delay (DD).
- AB 222 – from Civil Rights Department, asking for Californians with Disabilities workgroup to make broad recommendations to achieve full inclusion of students with disabilities in integrated general education classrooms without restraint and seclusion.
- SB 483 – pupil rights to eliminate prone restraints.
- AB 1466 – requires all restraint and seclusion data to be posted on LEA websites.
- SB 691 – Dyslexia screening requirements, by June 2024 the State Board of Education to provide a list of dyslexia screening instruments and by 2024-25, all kinder through second grade students be screened within the first 90 days of school and new students be screened within first 30 days and within 45 days, school administration must notify parents of the results and provide resources on evidence-based literacy instruction, progress monitoring, and interventions within the general education program.
- AB 87 – 504 Plan team meetings with the option of being recorded. Pam said 504 Plans are beginning to look more like special education with the use of the term Free Appropriate Public Education (FAPE) being included.
- AB 723 – nonpublic schools being the school of origin for foster youth.
- AB 497 – requires LEAs to provide braille instructional aides information on specific teacher credentialing programs.
- AB 248 – removes obsolete terminology including “mentally retarded persons” “Mentally retarded children” “retardation” regarding individuals with intellectual or developmental disabilities.
- SB 509 – regarding mental health education, this bill includes the requirement to train employees on how to make referrals to special education.
- SB 445 – requires translation of the IEP, assessments and progress into the native language of the parent, or communication type within 30 days of the meeting.
- AB 611 – requires LEAs to notify parent within 14 days of a change in nonpublic school certification status.

Pam shared that State SELPA Administration is very passionate about the inclusion bills. She said at this time, there is no legislation to increase special education funding but the projected cost of living adjustment (COLA) will likely be close to 6%.

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7.2 Learning Recovery Support and Dispute Prevention/Resolution Funding Update

Pam Bender provided a Learning Recovery Support and Dispute Prevention/Resolution Funding update. She reminded the executive council there are many LEAs that have not claimed their funds which will be returned to CDE if not spent by June 30, 2023. Pam continued there may have been money spent by the LEAs that can be claimed under these funding options. She said Marina Gallegos, Heidi Chavez, and Kathleen Peters are available to work with the LEAs. Pam shared that the same information is reported to the directors of special education and the finance committee at the monthly DMCS Steering and Finance Committee meetings. She reiterated the funds must be spent by June 30, 2023 and items must be received by September 30, 2023.

Lauren O'Neill asked if the funding of the LEAs that will not be using their portion can be redistributed to the other LEAs that have used their allotted portions.

Marina Gallegos replied that because DMCS submitted one budget and not for specific LEAs, she believes that can be done but will confirm the information.

Pam suggested having redistribution of the funds be an action item at the May meeting if it is confirmed that the funds can be distributed to other LEAs.

Marina continued that Maintenance of Effort (MOE) must be a consideration when using the funds. She emailed a workbook to the LEA's fiscal departments last week with a comparative year for MOE test while doing the 2nd interim budgets. The workbook allows the budget figures to be added to see if the LEA will pass one of the four MOE tests.

7.3 Educationally Related Mental Health Services (ERMHS) Funding Information

Pam Bender provided Educationally Related Mental Health Services (ERMHS) funding information. She said the member charter LEAs that are not located in the desert mountain region were given their ERMHS funding so they could purchase needed services. Pam said AB 181 included the funding model for ERMHS to go directly to LEAs effective July 2023. CAHELP Governance Council is in discussion as to if the funds will continue to pass through SELPA so services remain the same or if the LEAs use the funds for their districts.

7.4 Alternative Diploma Update

Pam Bender presented an update on alternative diploma pathway. Pam reported the pathway has specific requirements for students with significant disabilities, 1% of population that have taken the California Alternate Assessments (CAA) by the end of 11th grade and be taking standardized classes with each LEA determining what the standardized classes consist of. She continued it is not a functional skills program but functional skills could be an elective. The LEAs must look at what the state standards for graduation are and be able to modify the class for the students to be able to participate and pass. Pam said LEAs might already have alternative pathways to diplomas for foster youth but when a student who receives their alternative diploma still has the right to access to FAPE

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until the age of 22. Pam continued that a student must be identified for the alternative diploma pathway by grade 9 so the plan is in place when they start grade 10.

7.5 Compliance Updates

Pam Bender called on Peggy Dunn to present an update on compliance items from the California Department of Education (CDE). Peggy reported the 2022 Annual Determination Letter were received for two of the Desert Mountain Charter SELPAs that are in targeted monitoring. She said there is an upcoming CDE webinar that the two LEAs will be attending. Peggy continued there are 10 LEAs in Cyclical Monitoring for Small LEAs and they are in Cycle A. Two of the three phases have been completed with Student Records Review pending but no due date has been provided by CDE. Peggy shared there are 81 overdue IEPs throughout DMCS. She went on to say the IEP Implementation Data Collection is currently in process with CDE reviewing data from March 1, 2023 through April 28, 2023.

Peggy shared her team is actively planning to ensure a successful transition from Web IEP to SEIS. Part of the planning includes several training opportunities for LEA staff including on-sites.

Peggy concluded that though the number of overdue IEPs is not high, it is critical that all LEAs become compliant.

8.0 INFORMATION ITEMS

8.1 Professional Learning Summary

Heidi Chavez provided a professional learning summary. She noted the next Directors' Training is scheduled for April 21, 2023 and will be in person with Attorney Jack Clarke providing legal updates. Heidi continued that with the March 8, 2023 IMTSS Symposium concluding, planning has begun for next year's IMTSS Symposium which is scheduled for February 21, 2024. She asked for topic ideas to be emailed to her. The next Community Advisory Committee (CAC) meeting is scheduled for April 20, 2023 with in-person attendance. The presentation will be *Positive Behavior Supports in the Home*. Heidi concluded that her team will be scheduling their annual training needs conversations with special education directors in preparation for next year's trainings.

Lauren O'Neill shared her appreciation for the high-quality trainings provided by CAHELP. She asked if it would be possible to provide a training on how to conduct legally compliant 504 plans. Heidi replied that it has been offered in the past and CAHELP will work to offer it more often. Meghan Freeman offered to what her legal has already compiled including current law.

8.2 Resolution Support Services Summary

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Pam Bender reported there are currently five cases in the Desert Mountain Charter SELPA with one of them being against the parent. Overall, the case numbers in both DMSELPA and DMCS are down and ADR trainings will continue.

8.3 Upcoming Professional Learning Opportunities

9.0 DESERT MOUNTAIN CHARTER SELPA EXECUTIVE COUNCIL MEMBERS COMMENTS / REPORTS

Lauren O'Neill asked if a student being placed at a nonpublic school (NPS) is supported by the DMCS Risk Pool. Marina confirmed it is not however in a previous year the council did approve supporting a school with set aside funds. She continued there are two contributions with the LEAs being at various levels in the Risk Pool. Last year, all charter LEAs were at Level One which is a 5% contribution. For 2023-24, the Risk Pools levels have not been decided on yet. Marina said a pause for 2023-24 3% Set Aside Fund contribution will be voted on at the next meeting when there is a quorum.

10.0 CEO COMMENTS

Pam Bender said to enjoy spring break with some rest and rejuvenation in preparing for end of year testing and other activities. Pam reminded the council of the upcoming IEP Implementation that will ensure students are receiving the services listed on their IEPs in a consistent manner.

11.0 MATTERS BROUGHT BY CITIZENS

None.

12.0 ADJOURNMENT

Having no further business, Pam Bender ended the meeting at 11:13 a.m.

The next regular meeting of the Desert Mountain Charter SELPA Executive Council will be held on Thursday, May 18, 2023, at 10:00 a.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.

Legislative Updates from State SELPA

- **AB 1340 (Garcia) School Accountability:** pupils with exceptional needs - post statewide data based on disability on CDE website.
- **SB-323 (Portantino) Pupils with exceptional needs:** IEPs: emergency safety procedures- include in the IEP accommodations needed to support comprehensive school safety plan.
- **SB-445 (Portantino) IEP Translations:** requires translation of the IEP, assessments and progress used to determine IEP into the native language of the parent, or communication type; within 30 days of the meeting; top 8 languages; amendments submitted.
- **AB-611 (Weber) Non Public School Certification:** requires the LEA to notify the parent within 14 days of a change in certification status.
- **AB-723 (Quirk-Silva) Foster Youth:** NPS: School of Origin- makes an NPS the school of origin.
- **AB-723 (Blanca Rubio) Teacher Credentialing:** OT/PT: allows OT/PT as a services credential in health.
- **AB-438 (Rubio) Pupils with exceptional needs:** IEPs: postsecondary goals and transition services- change age to 14.
- **SB-483 (Cortese) Pupil Rights:** Prone Restraint- eliminates prone restraint.
- **AB 1466 (Weber) Pupil Discipline:** Restraint and Seclusion- requires restraint and seclusion data to be posted on the LEA website.
- **SB 691 (Portantino)- Dyslexia Risk Screening:** June 2024 SBE provides list of screening instruments; in 24-25 screen all K-2nd graders for dyslexia within first 90 days of school; new students within 30 days of enrollment; within 45 days of administration, notify parents of results and provide resources; LEA to provide evidence-based literacy instruction, progress monitoring, and interventions within general education program.
- **SB 88 (Skinner) Pupil Transportation: Driver Qualifications-** for drivers who operate a vehicle with a max of 10; criminal background check, fingerprinting, mandated reporter, TB, drug and alcohol testing, training and classes.
- **AB-447 (Arambula) Public postsecondary education:** SWD: inclusive college pilot programs- require CSU and request to U of CA to create pilot college inclusive program for students with ID and DD;
- **AB 248 (Mathis) Individuals with intellectual or developmental disabilities:** removes obsolete terminology including “mentally retarded persons” “mentally retarded children” “retardation”:



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CHARTER SELPA

Chapter 10: Fiscal Allocation Plan

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Section A – Charter SELPA State Funding

Charter Special Education Local Plan Area (SELPA) funding per California Education Code § 47644:

For each charter school deemed a local educational agency for the purposes of special education, an amount equal to the amount computed pursuant to Section

Section F – Contributions to Set-Aside Pool

It is the intent of the CAHELP Governance Council to establish “set-aside pools” of revenue to ensure the fiscal solvency of the DMCS and to provide funding in support of high due process costs or other unforeseen extraordinary expenses.

Charter LEAs will contribute to approved pools through deductions to monthly state apportionment distributions. These contributions will be calculated based on the approved percentage of each Charter LEA’s Base Allocation and will reduce each Charter LEA’s state apportionment (RS 6500) and be reallocated to the appropriate DMCS account.

The CAHELP Governance Council will determine the maximum amount of each pool to be held in reserve. Any amount above the approved reserve may be used for purposes as recommended by the CEC and approved by the CAHELP Governance Council, or will be returned to Charter LEA members based on a pro-rata share of contribution. Examples of approved usage may include, but not be limited to, support projected extraordinary one-time costs, assistance with new program implementation, offset to the next fiscal year contributions, or may be returned to Charter LEAs using an allocation method to be determined at that time. The CEC will review the percentage of contributions on an annual basis and make recommendations to the CAHELP Governance Council for approval.

The following set-aside pools have been approved by the CAHELP Governance Council:

POOL NAME	DESCRIPTION	DISTRIBUTION SPREADSHEET LOCATION
Insurance Pool	<p>It is the intent of the CAHELP Governance Council to maintain a financial reserve sufficient to support unforeseen costs and to protect the fiscal solvency of the DMCS. This pool will maintain a targeted reserve balance of \$250,000 or 3% of the annual Base Apportionment, whichever is greater.</p> <p>The Insurance Pool contribution is calculated as 3% of each Charter LEA’s Base Allocation and will be reallocated to account DMSA. In addition, any Recapture of Unexpended State Funds (see Section I) will be deposited in the Insurance Pool.</p> <p>Use of funds deposited in the Insurance Pool is at the discretion of the CAHELP Governance Council and will be determined on an annual basis.</p>	<i>Column H</i>

POOL NAME	DESCRIPTION	DISTRIBUTION SPREADSHEET LOCATION
<p>Risk Pool</p>	<p>It is the intent of the CAHELP Governance Council to provide sufficient revenue to support legal and compliance related expenditures. This fund will maintain a targeted reserve of at least \$250,000 or 5% of the annual Base Apportionment, whichever is greater.</p> <p>Contributions to the Risk Pool are calculated as follows:</p> <ul style="list-style-type: none"> • For charters <u>NOT</u> considered “high risk,” the contribution will be set at 5% of the Charter LEA’s Base Allocation beginning the first year. • For Charter LEAs deemed “high risk” by the CEC and the CAHELP Governance Council, the adjustment amount will be calculated based on the following scale: <ul style="list-style-type: none"> ➤ 1st year in “high risk” status: 6% ➤ 2nd year in “high risk” status: 7% ➤ 3rd year in “high risk” status: 8% <p>Refer to Appendix A - Risk Pool Flow Chart for details regarding the levels of “high risk” status.</p> <p>The DMCS Risk Pool has been developed by the CEC to provide revenue for costs in the following designated areas:</p> <ol style="list-style-type: none"> 1. Legal/due process/fair hearing expenditures for both the DMCS and a Charter LEA’s legal counsel related to compliance findings and due process hearings when approved procedures have been followed. Such expenditures do not include the cost of 	<p><i>Column I</i></p>

POOL NAME	DESCRIPTION	DISTRIBUTION SPREADSHEET LOCATION
	<p>compensatory services if included in a settlement agreement.</p> <p>2. Independent Educational Evaluations (IEEs) for Charter LEAs of the DMCS up to \$5,000 annually.</p> <p>3. Expenditures related to compliance and legal assurance monitoring including, but not limited to, management information systems, software development costs, and staffing costs associated with the provision of these services.</p>	

Section G – Nonpublic School/Nonpublic Agency Cost Reimbursements to SELPA

Charter LEAs needing to place a child with disabilities into a Nonpublic School (NPS) and/or Nonpublic Agency (NPA), will develop a contract with the NPS/NPA independent of the DMCS. The DMCS may review the contract(s) for the Charter LEA to verify legal compliance and vendor certification prior to entering into contracts for services. Charter LEAs are encouraged to use the DMCS master contract as a template with the insertion of the Charter LEA name and the NPS/NPA. All costs for services through the NPS/NPA are the responsibility of the Charter LEA.

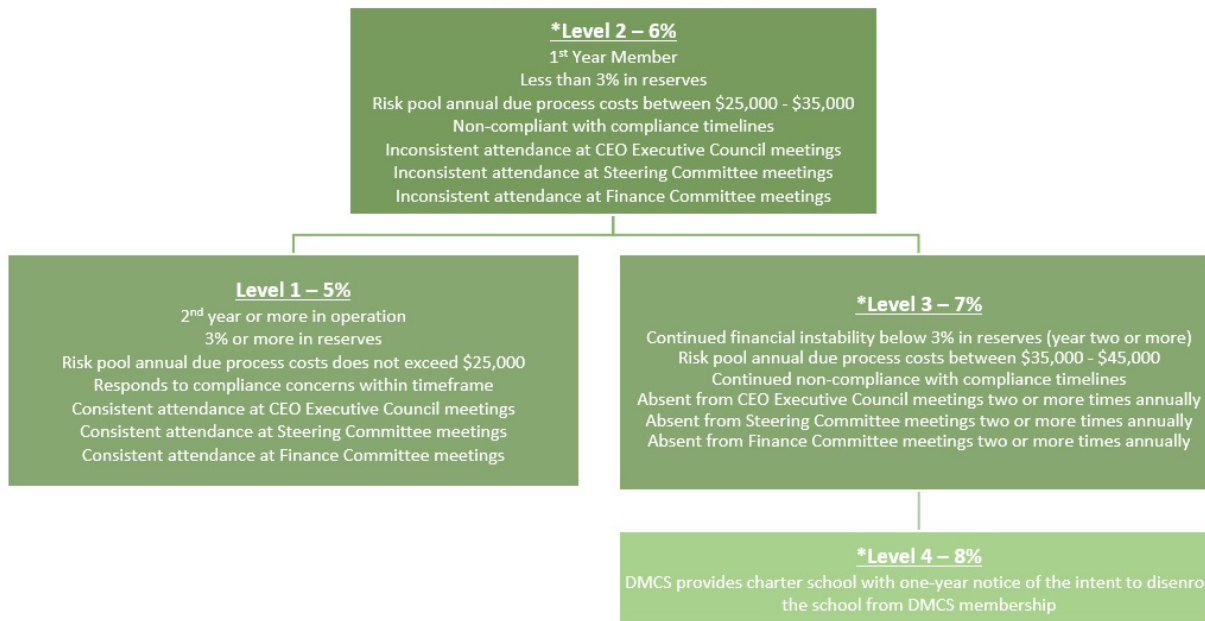
Only NPS/NPA expenses from California Department of Education (CDE) certified providers can be funded from AB602 or federal IDEA dollars. Due to the independent contract with the NPS/NPA, the Charter LEA may pay for the services through AB602, federal IDEA dollars, or other non-special education funding sources. Charter LEAs who contract for services from non-CDE certified providers must pay expenses from other non-special education funding sources.

When a Charter LEA places a child with a disability with a NPS/NPA provider, the Charter LEA must verify through the DMCS that the NPS/NPA provider is CDE-certified. The Charter LEA is then responsible to contract directly with the NPS/NPA, verify and reconcile invoices, and make direct payment to the NPS/NPA provider. NPS/NPA expenses paid to non-CDE certified providers cannot be paid from state AB602 or federal IDEA dollars.

APPENDIX D: Desert/Mountain Charter SELPA Risk Pool Flow Chart



Desert/Mountain Charter SELPA Risk Pool Flow Chart



**For levels 2-4, one item will place you at this level*

Desert Mountain Charter SELPA
 Learning Recovery Support (Resource 6537) Claim Summary
 May 1, 2023

Total Apportionment	413,801
Desert/Mountain Charter SELPA Allocation (20%)	82,760
Charter Allocation	331,041

Funds must be encumbered no later than June 30, 2023 and expended by September 30, 2023.

LEA	Allocation by LEA	Amount Claimed	Balance
Allegiance STEAM Academy	43,834	42,788.75	1,045.25
Aveson Global Leadership Academy	31,049	-	31,049.00
Aveson School of Leaders	21,004	-	21,004.00
Ballington Academy	11,415	-	11,415.00
Desert Trails Preparatory Academy	17,351	-	17,351.00
Elite Academic Academy Lucerne	25,570	25,570.00	-
Encore High School	52,055	-	52,055.00
Julia Lee Performing Arts Academy	20,091	-	20,091.00
Laverne Elementary Preparatory Academy	10,045	-	10,045.00
Leonardo da Vinci	15,525	-	15,525.00
Odyssey Charter School	25,113	25,113.00	-
Odyssey Charter School South	12,328	12,000.00	328.00
Pasadena Rosebud Academy	5,936	-	5,936.00
Pathways to College	22,374	-	22,374.00
Taylion High Desert Academy	15,068	15,068.00	-
Virtual Prep Lucerne	2,283	-	2,283.00
DM Charter SELPA	82,760	27,421.62	55,338.38
Total	413,801	147,961.37	265,839.63
		35.76%	

Desert Mountain Charter SELPA
 Dispute Prevention Dispute Resolution (Resource 6536) Claim Summary
 May 1, 2023

Total Apportionment	91,956
Desert/Mountain Charter SELPA Allocation (20%)	18,391
Charter Allocation	73,565

Funds must be encumbered no later than June 30, 2023 and expended by September 30, 2023.

LEA	Allocation by LEA	Amount Claimed	Balance
Allegiance STEAM Academy	9,741	-	9,741.00
Aveson Global Leadership Academy	6,900	-	6,900.00
Aveson School of Leaders	4,668	-	4,668.00
Ballington Academy	2,537	-	2,537.00
Desert Trails Preparatory Academy	3,856	-	3,856.00
Elite Academic Academy Lucerne	5,682	5,682.00	-
Encore High School	11,567	-	11,567.00
Julia Lee Performing Arts Academy	4,465	-	4,465.00
Laverne Elementary Preparatory Academy	2,232	-	2,232.00
Leonardo da Vinci	3,450	-	3,450.00
Odyssey Charter School	5,581	3,027.57	2,553.43
Odyssey Charter School South	2,740	2,700.00	40.00
Pasadena Rosebud Academy	1,319	-	1,319.00
Pathways to College	4,972	-	4,972.00
Taylion High Desert Academy	3,348	3,348.00	-
Virtual Prep Lucerne	507	-	507.00
DM Charter SELPA	18,391	1,105.32	17,285.68
	91,956	15,862.89	76,093.11

17.25%

Desert Mountain Charter SELPA

OVERDUE IEP SUMMARY

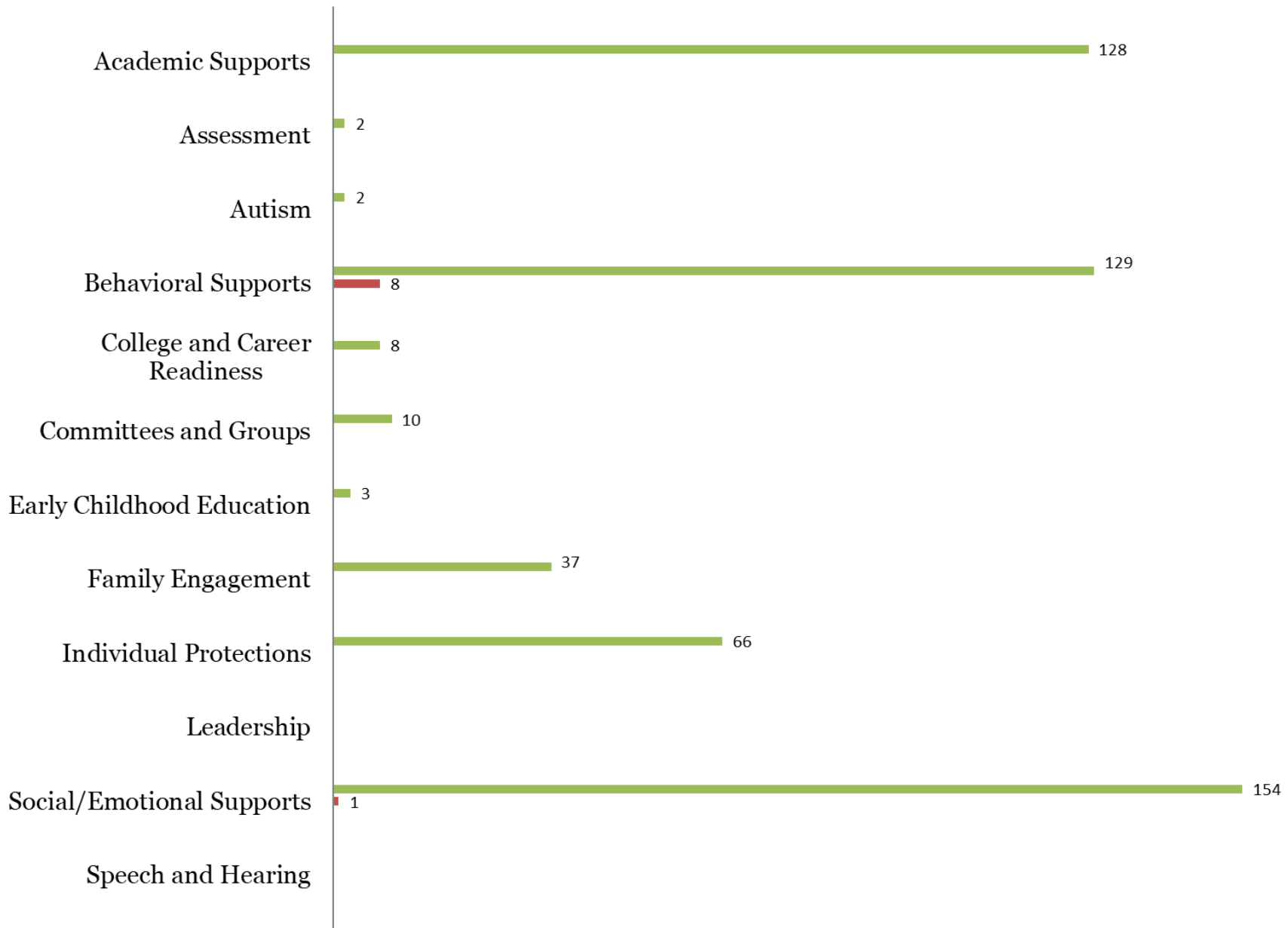
As of 05/08/23

LEA	Number of Overdue IEPs
Allegiance STEAM Academy -Thrive	1
ASA Charter	4
Aveson Global Leadership Academy	4
Aveson School of Leaders	1
Ballington Academy for the Arts and Sciences	0
Desert Trails Charter	8
Elite Academic Academy	6
Encore JR/SR Charter High Desert	6
Julia Lee Performing Arts Academy	6
LaVerne Prep	4
Leonardo da Vinci Health Sciences	3
Odyssey Charter School	12
Odyssey Charter School South	12
Pasadena Rosebud Academy	3
Pathways to College	1
Taylion Charter Schools	7
Virtual Prep Academy	8
Total	86

DMCS PROFESSIONAL LEARNING PARTICIPATION SUMMARY

APRIL 2023 PARTICIPANTS - 9
539 YEAR-TO-DATE PARTICIPANTS

■ Total Participants YTD by Content Area ■ On-Site Trainings ■ Regional Trainings



Desert Mountain Charter SELPA
 Due Process Activity Summary
 July 1, 2022–April 30, 2023

LEA	Issue(s)	Date Filed	Resolution Scheduled	Mediation Scheduled	Due Process Hearing	Status	IEE	Comp Ed
1. Aveson School of Leaders Case no. 2022070523	Denial of FAPE 1. Comprehensive assessment 2. Failure to develop/implement IEP 3. Parent participation	7/19/2022	7/27/2022	9/1/2022	9/7-8/2/2022 10/4-10/6/2022	Unexpectedly, parent demanded NPS. Moving to mediation. 9/27/22 Judge declined continuance 9/27/22 - Case dismissed by parent CLOSED - Mediation	N/A	N/A
2. Odyssey Altadena Case no. 2022070179	Child Find 1. Failure to assess prior to May 26, 2022 2. Failure to assess upon parent request 3. Failure to find an IEE in a timely manner	7/7/2022	N/A	8/15/2022 9/19/2022	8/23-25-2022 11/8-10/2022	Resolution waived due to timeline violation. 9/23/22 Case settled CLOSED - Resolution	Psych Ed \$4,500	Academic \$4,500
3. Aveson School of Leaders Case no. 2022080 Filing on parent	Denial of an IEE Filed to defend assessment	8/24/2022	N/A	N/A	N/A	Case withdrawn CLOSED - Resolution	N/A	N/A
4. AGLA Case no. 2023020091 Filing against the student	Denial of FAPE: LRE Deny request for private placement.	2/3/2023	N/A	4/12/2023	5/16-18/2023	12/22 - Preparing for filing to defend IEP against private placement 01/23 - Parent visiting classes and schools - filing delayed 2/23 - Filed on parent 5/1/23 - Settlement Permanent disenrollment CLOSED - Mediation		\$28,500 ED Services NPA or NPS

Desert Mountain Charter SELPA
 Due Process Activity Summary
 July 1, 2022–April 30, 2023

LEA	Issue(s)	Date Filed	Resolution Scheduled	Mediation Scheduled	Due Process Hearing	Status	IEE	Comp Ed
5. AGLA Case no. 2023010682	Failure to assess 1. Psycho Ed 2. Academic 3. OT 4. FBA 5. Transition 6. AT 7. ERMHS Denial of FAPE 1. Inaccurate Goals 2. Unreasonable Placement 3. Lack of progress 4. Failure to provide services 5. Failure to provide research based intervention for ADHD	1/25/2023	2/6/2023 Cancelled	4/23/2023 4/24/2023	3/14-16/2023 5/23-25/2023	2/6/23 - Resolution canceled 4/24/23 - Regressive bargaining - demanding \$106,000. Between attorneys down to \$73,000 4/24/23 - Settlement - permanent disenrollment CLOSED - Mediation		
6. Odyssey Altadena Case no. 2023040505	Denial of FAPE: 1. Found ineligible of SPED 2. Failure to properly assess	4/13/2023	4/26/2023		6/6-8/2023	4/26/26 - 504 agreed to a disability, no impact on school performance. Parent insisting inflated success, seeking private 2E placement. Parent attorney no show to resolution		
7. Odyssey South Case no. 2023040550	Denial of FAPE: 1. Failure to properly assess 2. Placement	4/17/2023	4/26/2023 Canceled	6/1/2023	7/25-27/2023	4/26/26 - Agreed to waive reso Parent seeking NPS placement at Frostig		

Desert Mountain Charter SELPA
Legal Expense Summary
As Reported at Steering May 18, 2023

2000-2001	0.00
2001-2002	0.00
2002-2003	0.00
2003-2004	0.00
2004-2005	0.00
2005-2006	0.00
2006-2007	0.00
2007-2008	0.00
2008-2009	0.00
2009-2010	0.00
2010-2011	0.00
2011-2012	0.00
2012-2013	0.00
2013-2014	0.00
2014-2015	0.00
2015-2016	\$7,378.00
2016-2017	\$33,886.61
2017-2018	\$70,994.67
2018-2019	\$113,834.81
2019-2020	\$58,033.90
2020-2021	\$43,640.20
2021-2022	\$174,116.17
2022-2023	\$43,927.25

Upcoming Trainings

Date/Time	Event	Location
5/22/2023 3:30 PM - 5:00 PM	REAL TALK AUTISM EDITION: RESOURCES AND SUPPORT FOR EDUCATORS	VIRTUAL
5/22/2023 3:30 PM - 5:00 PM	REAL TALK AUTISM EDITION: RESOURCES AND SUPPORT FOR EDUCATORS	VIRTUAL
5/22/2023 2:00 PM - 3:00 PM	REAL TALK AUTISM EDITION: RESOURCES AND SUPPORTS FOR CLINICIANS	VIRTUAL
5/22/2023 3:00 PM - 4:00 PM	SEIS FORMS REVIEW	VIRTUAL
5/26/2023 9:00 AM - 12:00 PM	SEIS TRAINING MORNING SESSION	VIRTUAL
6/1/2023 -	STRUCTURED LITERACY: WHAT, WHY, WHO, AND HOW? (SELF-PACED COURSE)	VIRTUAL
6/12/2023 3:00 PM - 4:00 PM	SEIS FORMS REVIEW	VIRTUAL
6/13/2023 1:00 PM - 4:00 PM	SEIS TRAINING AFTERNOON SESSION	VIRTUAL
6/21/2023 1:00 PM - 4:00 PM	SEIS TRAINING AFTERNOON SESSION	VIRTUAL
6/26/2023 3:00 PM - 4:00 PM	SEIS FORMS REVIEW	VIRTUAL

For more information, visit the CAHELP Staff Development calendar ([url: www.cahelp.org/calendar](http://www.cahelp.org/calendar))
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(760) 552-6700 Office * (760) 242-5363 Fax