

California Association of Health and Education Linked Professions
Joint Powers Authority (CAHELP JPA)
GOVERNANCE COUNCIL MEETING
May 8, 2020 – 10:00 a.m. Virtual via Video Conference
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED AGENDA

NOTICE: This meeting will be held virtually only. If members of the public wish to participate in the meeting and/or make public comment, please follow the instructions below to participate telephonically:

PARTICIPATE BY PHONE:

Dial Access Number: 1-415-655-0003

When prompted - enter Access Code: 808 453 816#

Follow directions as a Participant; an Attendee I.D. is not required to participate.

If you wish to make a public comment at this meeting, prior to the meeting please submit a request to address the governance council to the recording secretary via fax at 1-760-242-5363 or email jamie.adkins@cahelp.org. Please include your name, contact information and which item you want to address.

Reasonable Accommodation: if you wish to request reasonable accommodation to participate in the meeting telephonically, please contact the recording secretary (via contact information noted above) at least 48 hours prior to the meeting.

1.0 CALL TO ORDER

2.0 PUBLIC PARTICIPATION

Citizens are encouraged to participate in the deliberation of the CAHELP JPA Governance Council. Several opportunities are available during the meeting for the Council to receive oral communication regarding the presentations of any items listed on the agenda. Please ask for recognition either before a presentation or after the presentation has been completed. Please complete and submit a “Registration Card to Address the Governance Council” to the Recording Secretary and adhere to the provisions described therein.

3.0 ADOPTION OF THE AGENDA

- 3.1 **BE IT RESOLVED** that the May 8, 2020 CAHELP JPA Governance Council Meeting Agenda be approved as presented.

4.0 PUBLIC HEARINGS

4.1 Desert/Mountain SELPA Annual Service Plan (**ACTION**)

California Education Code requires that an Annual Service Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2020-21 Annual Service Plan describes all special education services currently provided in the Desert/Mountain SELPA broken down by type, location, and level of severity.

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- 4.1.1 **BE IT RESOLVED** that the Desert/Mountain SELPA 2020-21 Annual Service Plan be approved as presented.

4.2 Desert/Mountain SELPA Annual Budget Plan (**ACTION**)

California Education Code requires that an Annual Budget Plan be approved by the CAHELP Governance Council as part of the Local Plan. The 2020-21 Annual Budget Plan describes the revenues and expenditures for special education for all local education agencies in the Desert/Mountain SELPA.

- 4.2.1 **BE IT RESOLVED** that the Desert/Mountain SELPA 2020-21 Annual Budget Plan be approved as presented.

4.3 Desert/Mountain Charter SELPA Annual Service Plan (**ACTION**)

California Education Code requires that an Annual Service Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2020-21 Annual Service Plan describes all special education services currently provided in the Desert/Mountain Charter SELPA broken down by type, location, and level of severity.

- 4.3.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA 2020-21 Annual Service Plan be approved as presented.

4.4 Desert/Mountain Charter SELPA Annual Budget Plan (**ACTION**)

California Education Code requires that an Annual Budget Plan be approved by the CAHELP JPA Governance Council as part of the Local Plan. The 2020-21 Annual Budget Plan describes the revenues and expenditures for special education services currently for all local education agencies in the Desert/Mountain Charter SELPA.

- 4.4.1 **BE IT RESOLVED** that the Desert/Mountain Charter SELPA 2020-21 Annual Budget Plan be approved as presented

5.0 PRESENTATIONS

5.1 2019-20 Budget to 2nd Interim

The SBCSS Internal Business Program Manager will present D/M Student Services Budget to 2nd Interim comparison.

5.2 D/M 2019-20 Projected FFS – 2nd Interim Update

The SBCSS Internal Business Program Manager will present D/M Student Services fiscal year 2019-20 projected year-end actuals as of second interim.

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5.3 D/M 2019-20 P-1 Grade Span Amounts by District of Residence

The SBCSS Internal Business Program Manager will present D/M Student Services 2019-20 P-1 LCFF revenue transfer by district of residence.

5.4 D/M 2020-21 Projected FFS

The SBCSS Internal Business Manager will present the 2020-21 projected fee-for-service rates for D/M Student Services programs.

6.0 INFORMATION / ACTION

6.1 Appointment of Officers of the CAHELP JPA Governance Council – FY 2020-21 (**ACTION**)

Article IV of the CAHELP JPA Bylaws specifies that annually the Governance Council shall organize, elect officers including a chair and vice-chair(s) from its members, with the secretary designated pursuant to Article VI. The elected officers will assume their roles and responsibilities as of July 1 of the next fiscal year. Discussion will center on the selection of these two officers.

6.1.1 **BE IT RESOLVED** that the selection of the chairperson of the CAHELP JPA Governance Council be approved as presented.

6.1.2 **BE IT RESOLVED** that the selection of the vice-chairperson of the CAHELP JPA Governance Council be approved as presented.

6.2 High Tech High Charter Schools & High Tech High Statewide Benefit Charter withdrawal from CAHELP JPA and Desert/Mountain SELPA membership (**ACTION**)

On April 1, 2020, the Desert/Mountain SELPA received a request for an early release of membership from High Tech High Charter Schools & High Tech High Statewide Benefit to be effective June 30, 2020. Article IX of the CAHELP JPA Bylaws state: (A) Any member agency may withdraw from CAHELP JPA and terminate its status as a signatory to the Joint Powers Agreement effective at the end of any fiscal year of CAHELP JPA by notifying the CAHELP JPA Governance Council in writing at least one year and one day prior to the close of CAHELP JPA's fiscal year unless the Governance Council by unanimous vote agrees to a shorter timeline. Written notice shall include an adopted Resolution by the Board or governing body of the member agency formally approving withdrawal and termination from membership in CAHELP JPA in order to be effective. Such termination as a member agency in CAHELP JPA shall also result in a termination of the member agency's participation in any CAHELP JPA, program or service as of the end of CAHELP JPA's fiscal year. In addition, such written notice shall, when given, result in any employee or representative of the withdrawing member agency being terminated from CAHELP JPA's Governance Council, or any other Standing Committee effective immediately, unless otherwise directed by the applicable committee. (B) Notwithstanding the foregoing, any member

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agency may rescind its withdrawal notice from CAHELP JPA, inclusive of its withdrawal from CAHELP JPA programs or services, by written notice with an accompanying resolution from the Board or governing body of the member to be received by CAHELP JPA no later than June 30 of the then existing fiscal year of CAHELP JPA and program participation. (C) Upon any withdrawal, or involuntary termination of a member agency, the withdrawing or terminated member agency shall continue to be responsible for the amount of any additional assessments or contingencies required because of costs, obligations or sums incurred while the withdrawing or terminating member agency was a member of CAHELP JPA and a participant in any program of CAHELP JPA. A withdrawing or terminated member agency shall not be entitled to participate in, or receive any distribution of assets of CAHELP JPA, which assets shall remain the assets of CAHELP JPA. (D) A member agency may be involuntarily terminated from CAHELP JPA by a two-thirds (2/3rds) vote of the Governance Council.

6.2.1 **BE IT RESOLVED** that High Tech High Charter Schools & High Tech High Statewide Benefit Charter request for withdrawal from CAHELP JPA and Desert/Mountain SELPA membership effective June 30, 2020 be approved as presented.

6.3 Proposed 2020-21 CAHELP, D/M SELPA, D/M Charter SELPA, and D/M Children's Center Budgets (**ACTION**)

The annual CAHELP, SELPA, Charter SELPA and DMCC budgets for regional services administered by the SELPA office include the primary services provided through program specialists/regional services, X-pot, clinical counseling, SELPA regional services, and DMCC. In reviewing and approving the budgets, the Governance Council designates and supports the staff and operational expenses necessary to carry out the functions of the SELPAs as designated in the Local Plans.

6.3.1 **BE IT RESOLVED** that the Proposed 2020-21 CAHELP, D/M SELPA, D/M Charter SELPA, and D/M Children's Center Budgets be approved as presented.

6.4 D/M SELPA & D/M Charter SELPA Proposed 2020-21 Related Services Fee-for-Service Rates (**ACTION**)

The CAHELP CEO will present the Proposed 2020-21 Desert/Mountain SELPA and Desert/Mountain Charter SELPA Related Services Fee-for-Service Rates.

6.4.1 **BE IT RESOLVED** that the 2020-21 D/M SELPA and D/M Charter SELPA Proposed Related Fee-For-Service Rates be approved as presented.

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AMENDED AGENDA

6.5 Desert/Mountain Charter SELPA Application for Membership FY 2020-21 (**ACTION**)

The Desert/Mountain Charter SELPA has received one application for membership from Eagle Collegiate Academy into the Charter SELPA for FY 2020-21. A discussion will occur regarding the potential applicant. A recommendation for membership will be offered from the CAHELP administrative team and the Charter SELPA CEOs.

6.5.1 **BE IT RESOLVED** that the Eagle Collegiate Academy application for membership be approved as presented.

7.0 CONSENT ITEMS

It is recommended that the Governance Council consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Council Member at the meeting for clarification, discussion, or change.

7.1 **BE IT RESOLVED** that the following Consent Items be approved as presented:

- 7.1.1 Approve the February 7, 2020 CAHELP JPA Governance Council Meeting Minutes.
- 7.1.2 Approve the 2020-21 CAHELP JPA Governance Council Schedule of Meetings.
- 7.1.3 Approve the 2020 Theraplay Annual Certified Therapist Membership Dues for Rosalina Becerra, Julie McNeil, and Janice Titherley in the amount of \$150.00.
- 7.1.4 Approve the 2020-21 SANDABS Memberships for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed \$500.00 for each SELPA.
- 7.1.5 Approve the 2020-21 Coalition for Adequate Funding for Special Education (CAFSE) Letters of Agreement for Special Services for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed \$1900.00 for each SELPA.
- 7.1.6 Approve the 2020-21 SELPA Administrators Organization Memberships for the Desert/Mountain SELPA and the Desert/Mountain Charter SELPA in an amount not to exceed \$1900.00 for each SELPA.
- 7.1.7 Approve the 2020 HealthCare Compliance Association (HCCA) Membership for Veronica Hay in an amount not to exceed \$325.00.

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AMENDED AGENDA

8.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

8.1 Closure of Health Sciences Middle

The CAHELP CEO will report on the closure of Health Sciences Middle effective June 30, 2020. On April 13, 2013, the D/M SELPA Board of Directors approved the opening of Health Sciences Middle for membership as an independent LEA in the SELPA, aligned under Health Sciences High and Middle College as a single vote for SELPA governance purposes.

8.2 Special Education Summit

The Special Education Summit is scheduled for Thursday, September 10, 2020. This summit will be for superintendents, assistant superintendents, special education directors, Desert/Mountain Operations and Desert/Mountain SELPA.

9.0 INFORMATION ITEMS

9.1 Resolution Support Services Summary

9.2 Professional Learning Summary

10.0 GOVERNANCE COUNCIL MEMBERS COMMENTS / REPORTS

11.0 CEO COMMENTS

12.0 MATTERS BROUGHT BY CITIZENS

This is the time during the agenda when the CAHELP JPA Governance Council is again prepared to receive the comments of the public regarding items on this agenda or any school related special education issue.

When coming to the podium, citizens are requested to give their name and limit their remarks to five minutes.

Persons wishing to make complaints against CAHELP JPA Governance Council personnel must have filed an appropriate complaint form prior to the meeting.

When the CAHEHLP JPA Governance Council goes into Closed Session, there will be no further opportunity for citizens to address the Council on items under consideration.

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13.0 CLOSED SESSION

13.1 CAHELP JPA Chief Executive Officer's Performance Evaluation.

The Governance Council Members will review performance and select a committee to conduct the CAHELP JPA Chief Executive Officer's upcoming Performance Evaluation.

14.0 ADJOURNMENT

The next regular meeting of the CAHELP JPA Governance Council will be held on Friday, September 25, 2020, at 10:00 a.m., at the Desert Mountain Education Service Center – Lilac/Yucca Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.