



## **Chapter 12: Interagency Agreements and Responsibilities for Providing Services**

---

SECTION A: DEPARTMENT OF REHABILITATION (DR)

SECTION B: CALIFORNIA CHILDREN'S SERVICES (CCS)

SECTION C: STATE PRESCHOOL

SECTION D: INLAND REGIONAL CENTER (IRC)

SECTION E: INTER-SELPA ATTENDANCE PERMIT

APPENDIX A: SELPA FORM D/M 107 – INTER-SELPA PERMIT

### **Introduction**

The Desert/Mountain Special Education Local Plan Area (SELPA) participates in interagency agreements that stipulate the joint provision of services to individuals with exceptional needs in accordance with their Individualized Education Program (IEP). Interagency Agreements are completed at the state and local levels to carry out regulations from the federal and state government including fiscal responsibility for the provision of services for students with exceptional needs. The Desert/Mountain SELPA currently participates in interagency agreements with the Department of Rehabilitation (DR), California Children's Services (CCS), State Preschool, and the Inland Regional Center (IRC). Current Interagency Agreements are posted on the Desert/Mountain SELPA website.

### **Section A – Department of Rehabilitation (DR)**

The agreement with the Department of Rehabilitation (DR) provides job support services to adults who have handicapping conditions that are a barrier to employment. Services include vocational training, counseling services, adaptive equipment, job tools, transportation, and on-the-job work experience. Referrals to the DR can occur for students who need support following exit from high school. Applications can be filed during the end of the student's sophomore year through the beginning of the senior year in high school. Referrals for these services must include copies of:

- Social Security Card

- Driver's License and/or California I.D.
- Birth Certificate
- Transition Partnership Program (TPP) Referral Packet
- Current Psychological Report
- Current IEP
- Additional information as required

Additional information required by the Department of Rehabilitation includes:

- A medical examination to determine what disabilities or limitations need to be considered for job assessment.
- An intake meeting to complete the application for services.
- An Individual Written Rehabilitation Program plan to determine the steps needed to get a job.

When the student becomes a TPP/DR client, services are provided prior to exiting high school and may include part-time preparatory placement prior to school exit. Linkage with DR continues until the student/client maintains a job, which is in an acceptable career area, for ninety days without support.

## **Section B – California Children's Services (CCS)**

California Children's Services (CCS) is a statewide, tax-supported program of specialized medical care and rehabilitation for children with disabilities whose families are unable to provide for all or part of their care. This program is open to students ages birth through 21 years of age that have an eligible medical condition, are residents of California, and meet the income window for eligibility. The CCS agreement authorizes state-approved providers to deliver diagnostic, treatment, medical case management, and medical, physical and occupational therapy services to children with CCS-eligible medical conditions. The following guidelines will assist with referrals for this service:

- The parent or legal guardian must submit a completed and signed application to CCS.
- The application must be made to the local CCS program in the parent's County of residence.
- Written or telephone referrals can be made by physicians, schools, families, or anyone who thinks a student might be eligible.
- Referrals should be made as early as possible since CCS will not cover services provided prior to the date of referral.

If a student is receiving CCS services, the local education agency (LEA) of residence should invite a representative from CCS to attend the student's IEP meetings to share data and information with the IEP team.

## Section C – State Preschool

The interagency agreement between the Preschool Services Department of the San Bernardino County Head Start and State Preschool Program and the Desert/Mountain SELPA establishes working procedures to provide services to preschool children eligible for special education or disabilities services in compliance with federal and California state laws and regulations. The Desert/Mountain SELPA coordinates services for special education while the LEAs are responsible for the delivery of services. The agreement:

- Defines services to be provided by each agency.
- Ensures that children eligible for preschool special education services receive a free appropriate public education (FAPE), as required by law in the least restrictive environment.
- Ensures that each agency maintains communication and shares leadership responsibilities at the local level so they are available in the most efficient manner.
- Ensures that cooperative arrangements between the preschool and the Desert/Mountain SELPA programs are developed, implemented, and periodically updated.

This agreement applies to all children ages 3 to 5 years who are eligible for special education services per the Desert/Mountain SELPA. It is understood that enrollment in any state preschool program is consistent with the local guidelines and procedures of the State Preschool Program.

The interagency agreement outlines the following responsibilities:

- Child Find/Screening
- Referrals for Evaluation
- Comprehensive Evaluation
- Individualized Education Program Development
- Placement
- Specific Program Service Delivery
- Procedure for Reviewing, Monitoring Progress
- Transition into Kindergarten
- Confidentiality
- Training and Technical Assistance Resource Sharing
- Counting and Reporting Children with Disabilities
- Conflict Resolution
- Termination and Review

## **Section D – Inland Regional Center (IRC)**

Inland Regional Center (IRC) is one of 21 Regional Centers throughout the State of California that is mandated through the Lanterman Act to serve individuals with developmental disabilities. IRC is a private, nonprofit organization that receives a contract through the Department of Developmental Services. The IRC agreement provides services for preschool and school age students in three areas: Early Start (ages 0-3), School Age (ages 3-13), and Transition (ages 14-22). Services include, but are not limited to: early intervention, at-risk services, Individualized Family Services Plans (IFSPs), respite services, educational advocacy, inclusion support, career information, transition, job search, and advanced learning.

A person is eligible for services if he/she has a developmental disability that originates before the individual reaches age 18, and constitutes a substantial disability for that individual. This definition relates to intellectual disability or treatment that is similar to that required for intellectual disability, but does not include any conditions that are solely physical in nature. The following steps are necessary for application for services:

- Parents, guardians, conservators, or consumers over 18 may call the Intake and Assessment Unit during which time the caller will be asked a series of questions regarding eligibility.
- After the phone contact, an application packet must be completed and an Intake Appointment may be scheduled.
- Additional assessment may be required to complete the identification process.
- If found to be eligible, a Consumer Services Coordinator will be assigned.


## **Section E – Inter-SELPA Attendance Permits**

Students who do not reside within the Desert/Mountain SELPA boundaries but receive special education services within the Desert/Mountain SELPA or who reside within the Desert/Mountain SELPA but receive special education services in another SELPA must have an Inter-SELPA Permit on file.

If an IEP team determines that an appropriate program for a student does not exist in a LEA (which is a member LEA in the Desert/Mountain SELPA), but does exist in a neighboring SELPA, the LEA Director of Special Education will work in coordination with the Program Manager, Desert/Mountain SELPA, to develop an Inter-SELPA Permit (D/M 107). A completed Inter-SELPA Permit with the student's most recent IEP attached will be required to initiate the coordination of services for a student in a neighboring SELPA.

In a SELPA where there is a fee-for-service charged, the Program Manager will assist in negotiating the fee for service based on the cost of the student's services and placement.

# APPENDIX A: SELPA Form D/M 107 – Inter-SELPA Permit

DESERT/MOUNTAIN SPECIAL EDUCATION LOCAL PLAN AREA DESERT/MOUNTAIN CHARTER SPECIAL EDUCATION LOCAL PLAN AREA 17800 HIGHWAY 18 • APPLE VALLEY, CA 92307 (760) 552-6700 • (760) 242-5363 FAX		
<b>Inter-SELPA Permit</b>		
The Desert/Mountain SELPA hereby requests that effective _____,		attendance be authorized
for the student named below in the _____ SELPA for the _____		school year.
<b>STUDENT INFORMATION</b>		
Student Name:	DOB:	Grade:
Disability:		
Parent/Guardian:	Home Phone:	Work Phone:
Street Address:	City:	State: Zip Code:
Mailing Address:	City:	State: Zip Code:
<b>Current Educational Placement:</b> <input type="checkbox"/> Specialized Academic Instruction <input type="checkbox"/> % of Time in General Education		
<input type="checkbox"/> Related Services: <i>(specify)</i> _____		
<input type="checkbox"/> Other: _____		
District of Residence:	Contact Phone:	
<b>PROPOSED District of Attendance:</b> _____		
<b>PROPOSED School Site/Program:</b> _____		
<b>PROPOSED Placement:</b> <input type="checkbox"/> Specialized Academic Instruction <input type="checkbox"/> % of Time in General Education		
<input type="checkbox"/> Related Services: <i>(specify)</i> _____		
<b>Transportation to be Provided By:</b> <input type="checkbox"/> District of Residence <input type="checkbox"/> District of Attendance		
<input type="checkbox"/> Other: <i>(specify)</i> _____		
Additional Instructional Aide Required (Cost to be borne by the District of Residence): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Additional Program Costs Required for Service: _____		
Additional Statements or Considerations: _____		
<b>*A COPY OF THE STUDENT'S CURRENT IEP MUST BE PROVIDED</b>		
<b>APPROVALS</b>		
<b>DISTRICT OF RESIDENCE APPROVAL:</b>		
	District of Residence Authorized Agent Signature	Date
<b>SELPA OF RESIDENCE APPROVAL:</b>		
	SELPA of Residence Authorized Agent Signature	Date
<b>DISTRICT OF ATTENDANCE APPROVAL:</b>		
	District of Attendance Authorized Agent Signature	Date
<b>SELPA OF ATTENDANCE APPROVAL:</b>		
	SELPA of Attendance Authorized Agent Signature	Date

D/M 107 Rev. 09/14